



200 N. RIVER STREET / MONTGOMERY ILLINOIS 60538

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Village of Montgomery

**Agenda**

Intergovernmental Committee Meeting

**I. Call to Order**

**II. Roll Call**

**III. Approval of Minutes**

A. Minutes of January 28, 2016 (*Attachment*)

**IV. Items for Discussion**

A. Annual Open House

B. Shredding Events--June 18 and October 15

C. Montgomery Fest

1. Entertainment Update
2. Sound Company Price Quotes (*Attachment*)
3. Carnival Fencing
4. Beer Tent
5. Grand Marshal
6. Golf Carts
7. Electricity/Lighting
8. BMX Stunt Team
9. Fireworks
10. Report on Areas of Responsibility

**V. New or Unfinished Business**

A. West Side Event Ideas (Date, location, theme, cost, etc.)

**IV. Adjournment**



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Village of Montgomery

**Minutes**

Intergovernmental Committee Meeting

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- I. The meeting was called to order by Chair Denny Lee at 6:00 p.m.
  
- II. Roll Call: Present were Chair Denny Lee, Trustees Pete Heinz and Steve Jungermann, Chief Dan Meyers, Deputy Chief Armando Sanders, Director of Public Works Todd Hoppenstedt, Village Administrator Jeff Zoephel, Engineer Pete Wallers, and Executive Assistant Debbie Buchanan. Trustee Doug Marecek arrived at 6:15 p.m. Trustee Stan Bond arrived at 6:35 p.m.
  
- III. Approval of Minutes (this item was moved to the end of the agenda due to a lack of a quorum initially). Steve Jungermann moved to approve the minutes of October 25, 2015, seconded by Pete Heinz. Motion carried 5-0.
  
- IV. Items for Discussion
  - A. Festival of Trees/Tree Lighting Recap—The event was very successful this year. The need for a new Christmas tree was discussed. Trustee Jungermann is hoping to get a 12-14' tree donated to replace the current tree. It was suggested that nearby sprinkler heads be checked to be sure it isn't being overwatered.
  - B. 2016 Photo Contest (*Attachment*)—A draft press release was reviewed and approved. Photos will be on display at Montgomery Fest for voting by the public.
  - C. Annual Open House—It was suggested that this be combined with a Mayor on the Move event at the Police Department so that tours of the facility can be provided. This could possibly take place during the shredding event in May. Trustee Lee suggested we should also offer tours of the Village Hall during Montgomery Fest.
  - D. Shredding Event(s)—Shredding events were approved for May and October.
  - E. Egg Hunt—Saturday, March 12<sup>th</sup>—Trustees agreed that Community Christian does a great job organizing this event, which is always well attended.
  - F. Concerts in the Park—June 9, June 30, July 14—Two bands are already booked and we are looking for a third band.

## G. Montgomery Fest

1. Montgomery Fest Assignments (*Attachment*)—Trustee Lee reviewed Trustee and staff assignments for Montgomery Fest 2016. No changes were proposed.
2. Proposed Entertainment Schedule (*Attachment*)—Trustee Lee reviewed the proposed entertainment schedule. If we are unable to book one of the bands on the list, Pete Wallers suggested we try the band Snap Shot. Trustee Lee said we are eliminating the cloggers this year and moving Montgomery's Got Talent slightly earlier in order to accommodate bigger name bands on Saturday afternoon. The band Centerfold was a big hit at last year's Concert in the Park, and the food vendors do better when we have better bands. One food vendor offered a \$500 sponsorship if we bring in better bands. There was some discussion about whether we should have a different band on Sunday but the consensus overall was to go with the proposed schedule.
3. Carnival Wristband Hours—The carnival company wants to do 11-3 as the Saturday wristband hours and trustees were fine with that. Trustee Lee reported that the carnival will be giving us 25% in 2016, 26% in 2017 and 27% in 2018.
4. Water Hoses for Food Vendors—Director Hoppenstedt said he can purchase food grade hoses and either purchase or manufacture a unit with multiple connectors. Cost is estimated at well under \$1,000. The committee told him to go ahead with the purchase.
5. Sound Company—The sound guy from the past several years was charging \$1,700. We have one quote from a new guy, which is for \$3,500 and we will secure 1-2 additional quotes by the February meeting.
6. Carnival (and Fencing Options)—The carnival company is OK with the idea of fencing the carnival area in an effort to better control the crowds. Trustee Lee will check with Aurora Township to see if we can borrow fencing. Wood lath fencing is preferred for around the carnival, while snow fencing will be used at Austin Park. Trustee Lee suggested a short section of metal fencing at the carnival entrances to funnel people into the gate. A double fence was discussed but decided against due to cost. Trustee Lee suggested we will need additional volunteers and/or police and suggested we could use FVPD police. Engineer Wallers and Director Hoppenstedt will lay out the fencing and determine the amount needed by the next meeting. It was agreed that the entire perimeter needs to be fenced.
7. Shuttle Bus—Trustee Lee said we will use same company for the bus and he hopes to keep the east side shuttle station at the former KMart site as that eliminated a lot of problems with the buses.
8. Beer Tent—The Montgomery Foundation will handle the beer tent and will report on that at a future meeting.
9. Grand Marshal—Trustee Lee said he has invited Ron Keck to be Grand Marshal this year. He hopes to have a decision from Ron soon.

10. Golf Carts—The need for additional golf carts was discussed. We need at least one more “limo” type golf cart. Trustee Lee will work on locating a source for this and suggested we have a dedicated driver. Insurance/liability issues were briefly discussed.
11. Electricity/Lighting—Each year the need for electricity and lighting seems to go up. Trustee Lee brought up the need for more/brighter lights around the portalets. Chief Meyers said last year they also installed a portable spotlight on the north side of the portalets. Regarding electric for the craft/business vendors, we should be sure to keep the booths needing electric on the west side of the path so that there are no cords lying across the path and creating a trip hazard. Director Hoppenstedt said if people don’t sign up for electric in advance, we should refuse to add them at the last minute. People must bring their own cords and be responsible to sign up in advance if they want electric.
12. BMX Stunt Team—It was agreed to book them again for this year.
13. Fireworks—Trustee Lee wants to have a 30 minute show that is the best in the area. He is going to talk to the fireworks company about details and report back in February.
14. Restrooms—The FVPD restrooms will be closed during Montgomery Fest this year for reasons of sanitation, safety, etc. We will provide a few additional portalets near the restrooms instead.

**V.** New or Unfinished Business—None

**IV.** Adjournment: Doug Marecek moved to adjourn the meeting, seconded by Steve Jungermann. The meeting was adjourned at 6:53 p.m.

**Debbie Buchanan**

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*\$1800  
Evolution  
drummer*

**From:** Virgil Neace <vman930@sbcglobal.net>  
**Sent:** Wednesday, February 10, 2016 4:08 PM  
**To:** Debbie Buchanan  
**Subject:** Re: Sound Guy for Montgomery Fest  
**Attachments:** IMG\_NEW\_0010.pdf; ATT00001.htm

Hi Debbie here is the contract for the show.

My sound system is all Electro-Voice MTL Low and Hi Box's  
it's a three way with 5500 watts for the mains.

I have four monitor mix's each with a thousand watts each EV powered

A 32 channel Whirlwind 150 ft snake. A 24 channel Allen&Heath 3300 mixer

Lexicon MPX 1 effects Tap delay Yamaha SPX reverb unit Ashley 31 band stereo EQ

DBX compressor 160a and 166xs duel compressors

Shure Mics

2 Wireless Shure headsets you asked for.

MP3 player we could play music in between acts and CD player

all cables and tripod stands

we could do the weekend for \$1800.

This system would be a huge improvement over the system you have been renting.

the whole system is matched and time aligned for the best sound with no phase cancelation

the system is also a long throw great for outdoor shows so people far back can hear the show as well.

I didn't break down the price of each piece of equipment its a package deal and plenty of enough to do 5000 plus people. we did Aurora fireworks last year and had great reviews on the sound.

