

Matt Brolley, Village President
Tiffany Francis, Village Clerk
Stan Bond, Trustee
Pete Heinz, Trustee
Steve Jungermann, Trustee
Denny Lee, Trustee
Doug Marecek, Trustee
Theresa Sperling, Trustee



Village Board Meeting
Monday, April 25, 2016
7:00 PM, Village Hall

THIS MEETING IS BEING RECORDED AND WILL BE AVAILABLE FOR VIEWING ON THE VILLAGE YOUTUBE CHANNEL.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Participation

Members of the public are welcome to speak at this time. Please provide the Clerk with your name, address & phone number.

- A. Public Comments (Two Minute Opportunity).
- B. Proclamation Designating May 1-7, 2016 as Municipal Clerks Week.
- C. Proclamation for Rain Barrel Month.
- D. Proclamation for Building Safety Month in May 2016.
- E. David Howat from Inland Regarding a Sales Tax Incentive Request.

5. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below.

- A. Minutes of the Village Board Meeting of April 11, 2016.
- B. Accounts Receivable Report for March 2016.
- C. Accounts Payable through April 21, 2016 in the Amount of \$316,447.29.
- D. Appointment by the Village President of Erik Barnes, 2924 Astor Lane, to the Police Pension Board for a Term from May 1, 2016 through April 30, 2018.
- E. Appointment by the Village President of Steve Bohler, 1823 Winmont Court, to the Police Pension Board for a Term from May 1, 2016 through April 30, 2018.

6. Items for Separate Action

- A. Ordinance 1725 Granting a Special Use for Ice House America (Second Reading).

7. Items for Discussion

The following items are listed for discussion only. No decision or vote will be taken during this meeting.

- A. Liquor License Request from Lucky's Beef n Dogs.

8. New or Unfinished Business

9. Future Meetings

- A. Plan Commission Meeting—Thursday, May 5, 2016 at 7:00 p.m.
- B. Village Board Meeting – Monday, May 9, 2016 at 7:00 p.m.
- C. Historic Preservation Commission Meeting – Monday, May 16, 2016 at 6:30 p.m.
- D. Committee of the Whole Meeting – Tuesday, May 17, 2016 at 7:00 p.m.
- E. Beautification Meeting – Wednesday, May 18, 2016 at 6:00 p.m. (Canceled)
Spring Planting Day will be May 21, 2016 at 9:00 a.m.
- F. Intergovernmental Committee – Monday, May 23, 2016 at 6:00 p.m.
- G. Village Board Meeting – Monday, May 23, 2016 at 7:00 p.m.

10. Executive Session

11. Adjournment



FOUNDED 1835
200 NORTH RIVER ST. / MONTGOMERY ILLINOIS 60538

PROCLAMATION

Municipal Clerks Week

May 1 –7, 2016

WHEREAS, the Office of the Municipal Clerk is a time-honored and vital part of local government, that exists in countries throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local government bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in educational programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW THEREFORE, I, Matthew T. Brolley, President of the Village of Montgomery, do hereby proclaim May 1 through May 7, 2016 to be *Municipal Clerks Week* and further extend appreciation to our Village Clerk Tiffany Francis, Deputy Clerk Debbie Buchanan and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 25th day of April, 2016.

Matt Brolley
Village President

Tiffany Francis
Village Clerk



FOUNDED 1835
200 NORTH RIVER STREET / MONTGOMERY ILLINOIS 60538

Proclamation

May 2016 Rain Barrel Month

Whereas, water is a valuable, limited natural resource on which residents in the Village of Montgomery depend for numerous home and commercial uses; and

Whereas, conserving and protecting water supplies is of benefit to all residents of the Village of Montgomery and

Whereas, many residents are interested in methods to personally practice conservation of this valuable resource; and

Whereas, for every 100 square foot of roof area, one inch of rain generates approximately 60 gallons of rainwater runoff; and

Whereas, collecting rainwater is one type of best management practice to reduce stormwater runoff; and by redirecting and collecting rainwater runoff from buildings, it can be available for more productive, cost-efficient uses; and

Whereas, rain barrels are an economical, convenient method of collecting rainwater runoff for future uses; and

Whereas, The Conservation Foundation (TCF) and the Kendall County Soil and Water Conservation District (SWCD), in cooperation with local communities, such as the Village of Montgomery, promote the reduction of off-site stormwater runoff and best management practices to redirect and conserve rainwater and encourage homeowners and businesses to implement methods such as rain barrels to capture and efficiently use rainwater; and

Whereas, the Village of Montgomery endorses such best management practices to help protect our local water resources and wishes to promote the use of such practices to its residents:

Further, Let it be resolved that, I, Matthew T. Brolley, Village President, do hereby proclaim **May 2016 as "RAIN BARREL MONTH"** in the Village of Montgomery.

Dated this 25th day of April 2016.

Attest:

Matthew T. Brolley
Village President

Tiffany Francis
Village Clerk



FOUNDED 1835
200 N. RIVER STREET / MONTGOMERY ILLINOIS 60538

PROCLAMATION Building Safety Month -- May 2016

WHEREAS, the United States has the highest level of building safety in the world; and,

WHEREAS, the International Code Council, in partnership with dedicated building safety and fire officials, architects, engineers, and the construction industry, develops and enforces the codes that safeguard us in our homes, at school, and the buildings we work and play in; and,

WHEREAS, it often goes unnoticed that building safety affects so many aspects of our daily lives, and thanks to building safety code enforcement, we enjoy the comfort of structures that are safe and sound; and,

WHEREAS, building safety officials work with citizens to address building safety concerns every day and play a vital role in ensuring the safety of our critical infrastructure; and,

WHEREAS, construction codes provide important safeguards to protect us from dangerous situations such as snowstorms in the North, hurricanes in the Southeast, tornadoes in the Midwest, forest fires in the Southwest, and earthquakes on the West Coast; and,

WHEREAS, Building Safety Month, sponsored by the International Code Council, is an opportunity to educate the public and to increase public awareness of the life safety services provided by local and state building departments as well as federal agencies; and,

WHEREAS, the theme of Building Safety Month is "Building Codes: Driving Growth through Innovation, Resilience and Safety," and it encourages all of us to raise awareness of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry; and,

WHEREAS, construction codes have improved the safety, security and sustainability of the places where we live, learn, work and worship, and countless lives have been saved because of the construction codes adopted and enforced by local and state agencies; and,

WHEREAS, this year, as we observe *Building Safety Month*, everyone is asked to consider projects to improve building safety at home and in the community, and to acknowledge the essential service provided by local and state building departments in protecting lives and property;

NOW THEREFORE, I, Matthew T. Brolley, President of the Village of Montgomery, do hereby proclaim May 2016 to be *Building Safety Month* in the Village of Montgomery.

Dated this 25th day of April, 2016.

Matthew T. Brolley
Village President

Tiffany Francis
Village Clerk

Village President Brolley called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll Call

Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Lee	Yea	Trustee Marecek	Yea
Trustee Heinz	Yea	Trustee Bond	Yea

Also present: Village President Brolley, Administrator Jeff Zoepfel, Attorney Laura Julien, Chief of Police Daniel Meyers, Deputy Chief Armando Sanders, Director of Public Works Todd Hoppenstedt, Director of Community Development Rich Young, Engineer Peter Wallers, Members of the Press and others.

Public Participation

A. Public Comments (Two Minute Opportunity).

There were no public comments this evening.

B. Kyle Hammond Regarding an Eagle Scout Project.

Director of Public Works Todd Hoppenstedt gave a summary of Kyle Hammond's Eagle Project. President Brolley stated his support of the project. Director Young stated that the Rotary Club is in support of this project as well and offered any assistance that he would need.

Mr. Hammond is proposing eight reciprocals around the eight basins around the Foxmoor neighborhood. Director Hoppenstedt stated that Public Works would empty those and collect the fishing line and debris and send the fishing line in for recycling.

Trustee Marecek would like to see this around all areas where people fish. President Brolley requested that Mr. Hammond leave any plans, so others could replicate the project. The Board was in support of the Eagle Project.

Consent Agenda

A. Minutes of the Village Board Meeting of March 28, 2016.

B. Building Report for March 2016.

C. Accounts Payable through April 7, 2016 in the Amount of \$557,808.09.

D. Cancellation of the April 19, 2016, Committee of the Whole Meeting.

E. Ordinance 1724 Amending the Village Code, Chapter 16, Section 16-23, Regarding Private Property Traffic Enforcement (Waiver of First and Passage on Second Reading).

Trustee Marecek **moved to approve items A-E on the Consent Agenda.** Trustee Bond seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann voting yea.

Items for Separate Action

A. Recommendation of the Plan Commission on PC 2016-019 SU Special Use for a Drive-Up Located at the Southeast Corner of Douglas Road and Barbara Lane – Ice House America.

Director Young gave an overview of this item. Staff has been working with the applicant for several months and recommended approval of the special use. The Plan Commission recommended denial of the request.

Mr. and Mrs. Gary Kirby gave a history of their business and summarized the concerns of the Plan Commission. He said they will meet all the signage and landscape requirements. He has ComEd's approval to run underground power. Lastly, he stated the business will also meet the Village long-term plan by providing a service to the community and will pull customers from surrounding areas, bringing them into Montgomery. If the land were to be developed, they can coexist with other businesses due to the small size of their business. He requested the Board approve placement of the ice machine as well as thanked the Board.

Trustee Bond asked how this is inconsistent with the Village's Comprehensive Plan. Director Young stated that the comprehensive plan talks about uses that are for larger facilities; however, this is a very small lot. It is possible that if the property owner is approached by a larger user in the future, the site could be redeveloped. He also stated that the uses are limited due to the size of the lot.

Trustees Lee and Jungermann stated their support of the project. Trustee Marecek asked if this is tapped into the Village water and Mr. Kirby confirmed it is.

President Brolley shared with Mr. and Mrs. Kirby some of the concerns in regards to the long-term vision the Board has for that area. Trustee Lee reviewed the Plan Commissions concerns.

Trustee Marecek asked about the possible sidewalk. Director Young stated that they recommended contacting the property owner as soon as possible to look at the connection of the sidewalks at the frontage of the property and to add that to the requirements of the special use.

The Board and Director Young had a discussion regarding the various lots in that specific corridor.

Trustee Sperling asked about the number of daily customers. Mr. Kirby stated that it depends on the weather, with the winter months being slower than the spring through the fall. He then reviewed how much ice they sell during the holidays as well as how much they sell on a daily basis.

Trustee Marecek asked if this is a drive up facility. Mr. Kirby detailed how the various aspects of the business work.

President Brolley reviewed with the Board that they are acting on the recommendation. Administrator Zoephel summarized that the Board is simply acting on the recommendation without stating whether or not they are taking the recommendation.

Trustee Heinz moved to **accept the Recommendation of the Plan Commission on PC 2016-019 SU Special Use for a Drive-Up Located at the Southeast Corner of Douglas Road and Barbara Lane – Ice House America.** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Heinz, Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee voting yea.

B. Ordinance 1725 Granting a Special Use for Ice House America (First Reading).

This is a first reading; therefore, there was no action on this item.

C. Ordinance 1718 Granting a Sign Variance for 596 Montgomery Road (Corporate Identification Solutions/ Circle K) (Second Reading) (Tabled from the March 28, 2016 Board Meeting).

Director Young gave an overview of this item. He stated that they are working to bring the sign into compliance so there is no longer a need for a variance.

D. Award of a Contract to Citywide Building Maintenance for Janitorial Services in the Amount of \$42,447.36.

Director Hoppenstedt gave an overview of this item and verified that it is a one-year contract.

Trustee Jungermann moved to **approve the Award of a Contract to Citywide Building Maintenance for Janitorial Services in the Amount of \$42,447.36.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz voting yea.

E. Award of a Contract to Utility Dynamics Corporation for Emergency Street Light Repair and Replacement Services.

Director Hoppenstedt gave a detailed overview of this item. President Brolley asked where Utility Dynamics is located. Director Hoppenstedt stated that they are located in Oswego.

Trustee Lee asked what plans are for Montgomery Fest. They are going to use GenPower out of Carol Stream for generators at the Fest and will also do all the setup that Mr. Schmidt used to do.

Trustee Jungermann moved to **approve the Award of a Contract to Utility Dynamics Corporation for Emergency Street Light Repair and Replacement Services.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz voting yea.

F. Contract Extension with Pizzo and Associates for Basin Stewardship.

Director Hoppenstedt gave an overview of this item. This will be the third year that Pizzo has served the community under the current contract.

Trustee Marecek asked if there were any issues with service or quality of work. Director Hoppenstedt stated that any issue has been addressed quickly and they take great care of the basins.

Trustee Sperling gave an overview of the experiences with the company in Montgomery. The Board then discussed the experiences they have had with Pizzo.

Trustee Marecek moved to **approve the Contract Extension with Pizzo and Associates for Basin Stewardship.** Trustee Bond seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann voting yea.

G. Waiver of Bid and Award of Contract to Hoving Clean Sweep, LLC. of West Chicago, IL for Street Sweeping Services.

Director Hoppenstedt gave an overview of this item and reviewed the services provided.

Trustee Jungermann asked if this would allow for street sweeping of every street with curbs in the Village. Director Hoppenstedt stated it will do the whole Village five times through the season until the end of October. Trustee Jungermann verified with Director Hoppenstedt that in residential areas where there is construction, the contractor is required to sweep if streets are dirty. Trustee Bond stated that he appreciates Director Hoppenstedt for recognizing the program needed to be increased.

Trustee Sperling asked about the number of times they had discussed they would like to see the streets swept. Village Administrator Jeff Zoepfel stated that originally they looked at a higher number, but decided the cost was too high and felt this is a good increase to start with.

President Brolley asked if the Village is required to do a certain amount of street sweeping. Village Engineer Waller stated that it is not mandatory; however, we have incorporated it into our MPDS permit with the EPA.

Trustee Marecek moved to **approve the Waiver of Bid and Award of Contract to Hoving Clean Sweep, LLC. of West Chicago, IL for Street Sweeping Services.** Trustee Bond seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann voting yea.

H. Purchase of 1-Ton Ford Dump Truck with Plow/Salt Equipment (Replacement of Unit #263).

Director Hoppenstedt gave a summary of this item. He stated that he learned of an available demo truck through Monroe Equipment that would cost a combined total of about \$80,000 which is \$13,000 under budget. He also stated that Monroe would like to show this truck in early May of 2016 in a public works equipment show with the Montgomery logo on it.

Trustee Lee stated that he appreciated Director Hoppenstedt getting the Village below budget. Trustee Jungermann stated that he appreciates them being financially responsible.

Trustee Marecek moved to **approve the Purchase of 1-Ton Ford Dump Truck with Plow/Salt Equipment (Replacement of Unit #263).** Trustee Heinz seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann voting yea.

I. Purchase of a 2016 Ford Transit Van (Replacement of Unit #270).

Director of Public Work Todd Hoppenstedt gave a summary of this item and reviewed the benefits of purchasing this van.

Trustee Jungermann asked if this vehicle will be stored at Public Works in the evening. Director Hoppenstedt stated that was correct.

Trustee Bond stated he believes now is the right time to replace the vehicle. President Brolley stated his appreciation for Director Hoppenstedt's work on the various items.

Trustee Marecek moved to **accept the Purchase of a 2016 Ford Transit Van (Replacement of Unit #270).** Trustee Bond seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann voting yea.

J. Professional Services Agreement for Aucutt Road Local Agency Functional Overlay (LAFO) Roadway Improvements, Design Engineering with Engineering Enterprises, Inc.

Director Hoppenstedt gave an overview of this item and requested approval to enter into a professional services agreement for the LAFO road improvements at a cost of \$39,984.00.

Trustee Lee asked if the funding is not approved, if the engineering would still be okay a few years from now. Engineer Wallers stated that there would have to be updates made, but the basics would be there. He also stated a few other options the Village has regarding this project.

Trustee Bond moved to **accept the Professional Services Agreement for Aucutt Road Local Agency Functional Overlay (LAFO) Roadway Improvements, Design Engineering with Engineering Enterprises, Inc.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann, Trustee Marecek voting yea.

Items for Discussion

There were no items for discussion tonight.

New or Unfinished Business

Trustee Marecek thanked Director Hoppenstedt for his response and proactive approach to the water quality concerns on the west side of the Village. Trustee Jungermann echoed Trustee Marecek's thoughts. He stated that the residents are aware the Village is taking this seriously and appreciate the phone calls.

Future Meetings

- A. Historic Preservation Commission Meeting – Monday, April 18, 2016 at 6:30 p.m.**
- B. Committee of the Whole Meeting – Tuesday, April 19, 2016 at 7:00 p.m. (Canceled)**
- C. Beautification Meeting – Wednesday, April 20, 2016 at 6:00 p.m. (Canceled)**
- D. Intergovernmental Committee – Monday, April 25, 2016 at 6:30 p.m.**
- E. Village Board Meeting – Monday, April 25, 2016 at 7:00 p.m.**

Executive Session – No Executive Session

Adjournment: 7:57 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Heinz and seconded by Trustee Jungermann to **adjourn the meeting.**

6 Yea. 0 No. Motion carried. Trustee Heinz, Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee voting yea.

Respectfully submitted,

Tiffany Francis
Village Clerk

VILLAGE OF MONTGOMERY - WATER DEPARTMENT
ACCOUNTS RECEIVABLE REPORT FOR MARCH 2016

ACCOUNTS RECEIVABLE BALANCE - END OF LAST MONTH **\$ 248,559.30**

WATER BILLING ACTIVITY

	1,000 Gals.	Water Charge	Service Charge	Totals
MONTGOMERY				
Residential	53,598	\$285,637.27	\$24,931.13	\$ 310,568.40
Commercial & Ind.	18,145	\$96,173.81		\$ 96,173.81
Bulk water				\$ -
Totals	71,743	\$381,811.08	\$24,931.13	\$ 406,742.21
OUT OF TOWN				
Boulder Hill Residential	21,733	\$138,247.32	\$23,331.74	\$ 161,579.06
Boulder Hill Commercial	1,911	\$0.00	\$12,153.96	\$ 12,153.96
Blackberry	708	\$0.00	\$4,502.88	\$ 4,502.88
Totals	24,352	\$138,247.32	\$39,988.58	\$ 178,235.90
WATER METER CHARGES				\$ -
TAP ON & FOOTAGE FEES				\$ -
CODE VIOLATIONS				\$ -
MISCELLANEOUS CHARGES				
TOTAL WATER BILLING	96,095	\$520,058.40	\$64,919.71	\$ 584,978.11

OTHER CHARGES

SEWER				\$ 15,584.37
PENALTIES				\$ 19,438.62
BHINF				\$ 84,561.50
ADJUSTMENTS				\$ 5,197.61
MISC - GARBAGE				\$ 220,581.08
TOTAL OTHER CHARGES				\$ 345,363.18

LESS: PAYMENTS RECEIVED DURING THE MONTH **\$ 192,421.71**

ACCOUNTS RECEIVABLE BALANCE - END OF CURRENT MONTH **\$ 986,478.88**

MONTGOMERY PUBLIC WORKS-WATER PRODUCTION REPORT

PUMPAGE TO PLANT

WELL NO. 3		10.713	MG
WELL NO. 4		13.594	MG
WELL NO. 10		0.016	MG
WELL NO. 11		6.084	MG
WELL NO. 12		0.000	MG
WELL NO. 13		5.794	MG
SUBTOTAL		36.201	MG

DIRECT DISTRIBUTION PUMPAGE

WELL NO. 8		11.280	MG
WELL NO. 14		10.352	MG
WELL NO. 15		9.026	MG
LESS WATER USED IN PROCESS:		0.632	MG
SUBTOTAL		30.026	MG

TOTAL PUMPAGE

SUBTOTAL		66.227	MG
LESS WATER USED IN LSWTP PROCESS:			
FILTER BACKWASH		0.540	MG
CONCENTRATOR BACKWASH		0.087	MG
TOTAL TO DISTRIBUTION		65.600	MG

MONTHLY PRODUCTION SUMMARY

DAILY MAXIMUM		2.926	MG
DAILY MINIMUM		1.580	MG
DAILY AVERAGE		2.157	MG

ESTIMATED WATER DISTRIBUTION LOSS

0	2 INCH WATER MAIN BREAKS	0	GAL
0	3 INCH WATER MAIN BREAKS	0	GAL
1	4 INCH WATER MAIN BREAKS	162,800	GAL
0	6 INCH WATER MAIN BREAKS	0	GAL
0	8 INCH WATER MAIN BREAKS	0	GAL
0	10 INCH WATER MAIN BREAKS	0	GAL
0	12 INCH WATER MAIN BREAKS	0	GAL
misc. spots	HYDRANT FLUSHING	243,250	GAL
TOTAL ESTIMATE		406,050	GAL

WATER SYSTEM SERVICE/REPAIRS

1	SERVICE LINE REPAIRS
7	B-BOX REPAIRS
1	VALVE BOXES
92	PUBLIC WORKS SERVICE ORDERS
Montgomery--440	SHUT OFF NOTICES
68	SHUT OFFS
32	METER READS

Village of Montgomery
Bills to be Paid
April 25, 2016

<u>All Departments</u>	<u>Amount</u>
Alarm Detection	12,140.54
AI Warren	4,804.60
Chase	5,402.10
Dell Marketing	23,610.62
EEI	41,342.87
Mickey Wilson	7,809.00
Responsive Network Services	2,233.00
Responsive Network Services	2,189.00
ShoreTel	1,144.05
 <u>Community Development/Building Department</u>	
Cannonball	1,150.00
Cannonball	650.00
Canon Financial	280.07
International Code Council	135.00
MEDC	22,500.00
Metro West	35.00
PRI	1,432.90
Rotary Club	90.00
Schoppe Desgin	340.00
 <u>Elected Officials</u>	
Randy Walker	200.00
Van Duser	75.00
 <u>Finance Department/Water Billing</u>	
Azavar Audit	1,666.39
CDW	735.56
Chicago Tribune	67.48
Justin VanVooren	28.14
MICA	1,000.00
My Office Products	350.00
Oswego School Dist	17,241.03
Water Refunds	455.42
 <u>Human Resources/Payroll</u>	
Aflac	606.18
IUOE	1,192.72
IUOE	280.50
Legal Shield	254.04

Midwest Occupational Health	190.00
Nationwide 457	435.00
Nationwide IRA	100.00
Rush Copley	43.00
State Disbursement Unit	957.53

Police Department

Comcast	272.01
ESRI	5,950.00
GFC	122.50
Kane County Chiefs of Police	245.00
Kendall County Chiefs of Police	240.00
LERMI	50.00
Patrick Drinkard	468.00
Paul & Bills	6.00
Schaefer Greenhouse	95.90
Verizon	722.19
WCC	254.00

Public Works Department

1stAyd	157.37
Aerex Pest Control	113.00
Apex Industrial	415.45
Apex Industrial	78.83
Aurora Automotive	8.67
Baker's Window	1,725.00
BDK Door	132.73
Bills Repair	515.40
CES	1,703.54
CFA Software	1,695.00
Coffman	96.50
Coffman	43.00
Coffman	1,024.79
Coffman	21.50
ComEd	4,925.42
ComEd	386.75
Constellation	15,377.76
Currie Motors	76,493.00
Crescent Elecetric	544.85
Dan Gier	10.00
Edmonds	502.79
Factory Motor Parts	109.34
Factory Motor Parts	30.03
Frank Marshall	8,916.00
Frank Marshall	904.00
Gasvoda	279.70
G&K	111.26
GFC	65.67

Grainger	104.40
Hach	674.85
HBK Water Meter Service	2,665.50
HD Supply	550.78
ILLCO	141.70
ILLCO	69.97
ILLCO	40.95
ILLCO	62.40
Illinois Law Enforcement	40.00
Jack Rosenstiel	10.00
Kane County Water Assoc	85.00
Kimball Midwest	485.40
Kline's Landscaping	600.00
Kline's Landscaping	4,230.00
Mailbox Reimbursements	188.05
Meade	520.00
Menards	73.73
Menards	90.09
Menards	19.99
Menards	19.15
Menards	196.64
Midwest Salt	2,739.92
Nicor	1,054.03
Parent Petroleum	339.35
Pomp's Tire	567.64
Republic	680.00
Riverview Ford	1,058.29
RJ O'Neil	160.10
Ron Westphal	92.11
Ron Westphal	51.18
Russo's Power	0.96
Sherwin-Williams	785.82
Suburban Laboratories	2,600.00
UPS	22.97
USA Blue Book	1,230.46
USA Blue Book	67.28
Van's Lock & Key	19.50
Viking Chemical	5,198.43
Water Products	1,049.00

Village Administrator's Office/Village Hall

Engler, Callaway, Baasten	8,952.30
Koziol Reporting Service	571.60
Rotary Club	90.00
US Bank	268.06

Grand Total 316,447.29



**VILLAGE OF MONTGOMERY
REQUEST FOR BOARD OF TRUSTEES ACTION
FOR INCLUSION ON BOARD AGENDA**

- Resolution or Ordinance (Blue)
 Recommendation of Boards, Commissions & Committees (Green)
 Other Business (Pink)

To: Board of Trustees

From: Jeff Zoepfel, Village Administrator

Date: April 21, 2016

B of T Date: April 25, 2016

Subject: Appointment to Police Pension Board

Submitted By: Matt Brolley, Village President

Background/Policy Implications:

Approval is requested for the appointment of Erik Barnes, 2924 Astor Lane, to the Police Pension Board for a term from May 1, 2016 through April 30, 2018.

Describe Fiscal Impact/Budget Account Number and Cost:

Review:

Village Administrator Jeff Zoepfel

NOTE: All materials must be submitted to and approved by the Village Administrator by 12:00 noon, Tuesday, prior to the Agenda distribution.



**VILLAGE OF MONTGOMERY
REQUEST FOR BOARD OF TRUSTEES ACTION
FOR INCLUSION ON BOARD AGENDA**

- Resolution or Ordinance (Blue)
 Recommendation of Boards, Commissions & Committees (Green)
 Other Business (Pink)

To: Board of Trustees

From: Jeff Zoepfel, Village Administrator

Date: April 21, 2016

B of T Date: April 25, 2016

Subject: Appointment to Police Pension Board

Submitted By: Matt Brolley, Village President

Background/Policy Implications:

Approval is requested for the appointment of Stephen Bohler, 1823 Winmont Court, to the Police Pension Board for a term from May 1, 2016 through April 30, 2018.

Describe Fiscal Impact/Budget Account Number and Cost:

Review:

Village Administrator Jeff Zoepfel

NOTE: All materials must be submitted to and approved by the Village Administrator by 12:00 noon, Tuesday, prior to the Agenda distribution.



**VILLAGE OF MONTGOMERY
REQUEST FOR BOARD OF TRUSTEES ACTION
FOR INCLUSION ON BOARD AGENDA**

- Resolution or Ordinance (Blue)
 Recommendation of Boards, Commissions & Committees (Green)
 Other Business (Pink)

To: Village President and Board of Trustees

From: Jeff Zoepfel, Village Administrator

Date: April 21, 2016

B of T Date: April 25, 2016

Subject: Ordinance 1725 Granting a Special Use for Ice House America

Submitted By: Steven A. Andersson & Laura M. Julien, Village Attorneys

Background/Policy Implications:

The attached ordinance addresses the Petitioner's request for a special use for a drive-up facility, so as to install a self-service ice and water dispensing machine. Staff recommended approval of the special use; however, please be advised that upon review of this request, the Plan Commission recommended the denial of the special use by the Village Board.

The attached ordinance was prepared for the Village Board in the case that it determines not to adopt the Plan Commission's recommendation and elects to grant the special use.

These matters are outlined in greater detail in Plan Commission Advisory Report (PC 2016-008).

Describe Fiscal Impact/Budget Account Number and Cost:

N/A

Review:

Village Administrator Jeff Zoepfel

NOTE: All materials must be submitted to and approved by the Village Administrator by 12:00 noon, Thursday, prior to the Agenda distribution.



VILLAGE OF MONTGOMERY

ORDINANCE NO. 1725

**AN ORDINANCE GRANTING A SPECIAL USE IN THE
VILLAGE OF MONTGOMERY
KANE AND KENDALL COUNTIES, ILLINOIS
(ICE HOUSE AMERICA)**

PASSED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF MONTGOMERY, KANE AND KENDALL COUNTIES, ILLINOIS
THIS ____ DAY OF _____, 2016.

PUBLISHED IN PAMPHLET FORM BY AUTHORITY
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF MONTGOMERY, KANE AND KENDALL COUNTIES,
ILLINOIS, THIS ____ DAY OF _____, 2016.

ORDINANCE NO. 1725

**AN ORDINANCE GRANTING A SPECIAL USE IN THE
VILLAGE OF MONTGOMERY
KANE AND KENDALL COUNTIES, ILLINOIS
(ICE HOUSE AMERICA)**

BE IT ORDAINED by the Board of Trustees of the Village of Montgomery, Kane and Kendall Counties County, Illinois as follows:

WHEREAS, the Village of Montgomery is not a home rule municipality within Article VII, Section 6A of the 1970 Constitution of the State of Illinois, and therefore, acts pursuant to those powers granted to it under 65 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the land described in Section One of this ordinance is within the boundaries of the Village of Montgomery and presently zoned (B-2) General Retail Business District, and is sought by the petitioner to be granted a special use for a drive-up; and,

WHEREAS, all hearings required to be held before agencies of the Village took place pursuant to proper legal notice, including publication; and,

WHEREAS, the Plan Commission has reviewed this item, held a public hearing on the special use, and tendered its recommendation to the Village Board.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Montgomery, Kane and Kendall Counties, Illinois, as follows:

SECTION ONE: SPECIAL USE

That the property legally described on attached **Exhibit A** (hereby incorporated by reference) is granted a special use as follows:

Petitioner is granted a special use for a drive-up facility, so as to install a self-service ice and water dispensing machine as set forth in the proposed site plan attached as **Exhibit B** (hereby incorporated by reference).

The special use is granted upon the following conditions and restrictions pursuant to Sections 14.09(1-9) of the Village of Montgomery Zoning Ordinance:

- 1) The development of the site shall be in substantial conformance with **Exhibit B**, except with such deviations as are approved by Village staff in the finalization of the plans.
- 2) The use may not be expanded or changed, without prior Village approval pursuant to Section 14.09(1-9).

- 3) Said use is conditioned upon continued compliance with all Village ordinances and all regulations of the Village Zoning Ordinance, it being acknowledged that no Variances from said Ordinance have been granted in conjunction with this special use ordinance described herein and that any Variation shall require separate action by the Village Board.
- 4) The petitioner, and owner of record of the property in question (and their heirs assigns, lessees, etc.), by applying for this special use, agrees to be bound by all the terms of this ordinance and waives any claims of vested rights, reliance or other defenses, of any type or character, to defend against a revocation of said special use based on any violation of the above provisions. The provisions of this special use shall be binding on the heirs, successors and/or assigns of the petitioner and/or owners of record of the parcel described in **Exhibit A** hereof.
- 5) This special use shall expire if not commenced by owners within one year of the date of passage of this ordinance.
- 6) That in the event that the use of the property for outdoor storage with alternative surfaces ceases active operation for a period of more than six months, said use will be conclusively deemed abandoned, and may not be reinstated or continued without prior Village approval pursuant to Section 14.09(1-9).

The Village further conditions the special use on the following standards:

1.) **Access.** Petitioner shall be allowed to construct a separate entrance to the parcel from Barbara Lane, in accordance with the plan set forth on the attached **Exhibit B**. Notwithstanding the foregoing, this access point is hereby limited to the current special use and any and all curb cuts must be restored by the Petitioner as soon as the special use ceases.

Upon the cessation of the special use granted to Petitioner, the access point must be immediately vacated and restored. The access point shall not be granted for any other special use without properly petitioning the Planning Commission and Board of Trustees, and following all procedures set forth in the Village's zoning code.

2.) **Parking.** Petitioner must provide at least two parking spaces, one of which must be marked as accessible and striped appropriately as per the Village's local requirements. Petitioner must also install a barrier curb between the parcels so as to ensure separation between access to the ice house parcel and access to the car wash located on the adjacent parcel.

3.) **Landscaping.** Petitioner shall continue to work with the Director of Community Development, or his or her designee, regarding its landscaping plan and shall be responsible for the ongoing maintenance of the same.

4.) **Utilities.** Petitioner will be required to connect to the Village's water system per the Village's codes and construction details. Petitioner must also complete underground electrical connections to the site.

5.) **Screening.** Appropriate screening shall be installed and maintained around all mechanical units and utilities, to the satisfaction of the Director of Community Development of his or her designee.

6.) **Sidewalk.** Petitioner shall be required to continue working with Village staff to install a sidewalk along the Douglas Road section of the parcel for purposes of filling one of the gaps in the sidewalk system.

The Zoning Ordinance of the Village of Montgomery, Kane and Kendall Counties, Illinois is hereby amended to provide for said special use on said property and the clerk is directed to amend the zoning map of the Village of Montgomery to reflect this amendment.

SECTION TWO: GENERAL PROVISIONS

REPEALER: All ordinances or portions thereof in conflict with this ordinance are hereby repealed.

SEVERABILITY: Should any provision of this Ordinance be declared invalid by a court of competent jurisdiction, the remaining provisions will remain in full force and effect the same as if the invalid provision had not been a part of this Ordinance.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its approval, passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Montgomery, Kane and Kendall Counties, Illinois this ____ day of _____, 2016.

Matthew Brolley,
President of the Board of Trustees of the Village of Montgomery

ATTEST:

Tiffany Francis,
Clerk of the Village of Montgomery

	Aye	Nay	Absent	Abstain
Trustee Stan Bond	___	___	___	___
Trustee Pete Heinz	___	___	___	___
Trustee Steve Jungermann	___	___	___	___
Trustee Denny Lee	___	___	___	___
Trustee Doug Marecek	___	___	___	___
Trustee Theresa Sperling	___	___	___	___
Village President Matthew Brolley	___	___	___	___

LIST OF EXHIBITS

Exhibit A: Legal Description
Exhibit B: Site Plan

Exhibit A

Legal Description: LOT 3 OF THE BRYAN SPATZ SUBDIVISION

PIN: 03-03-100-019



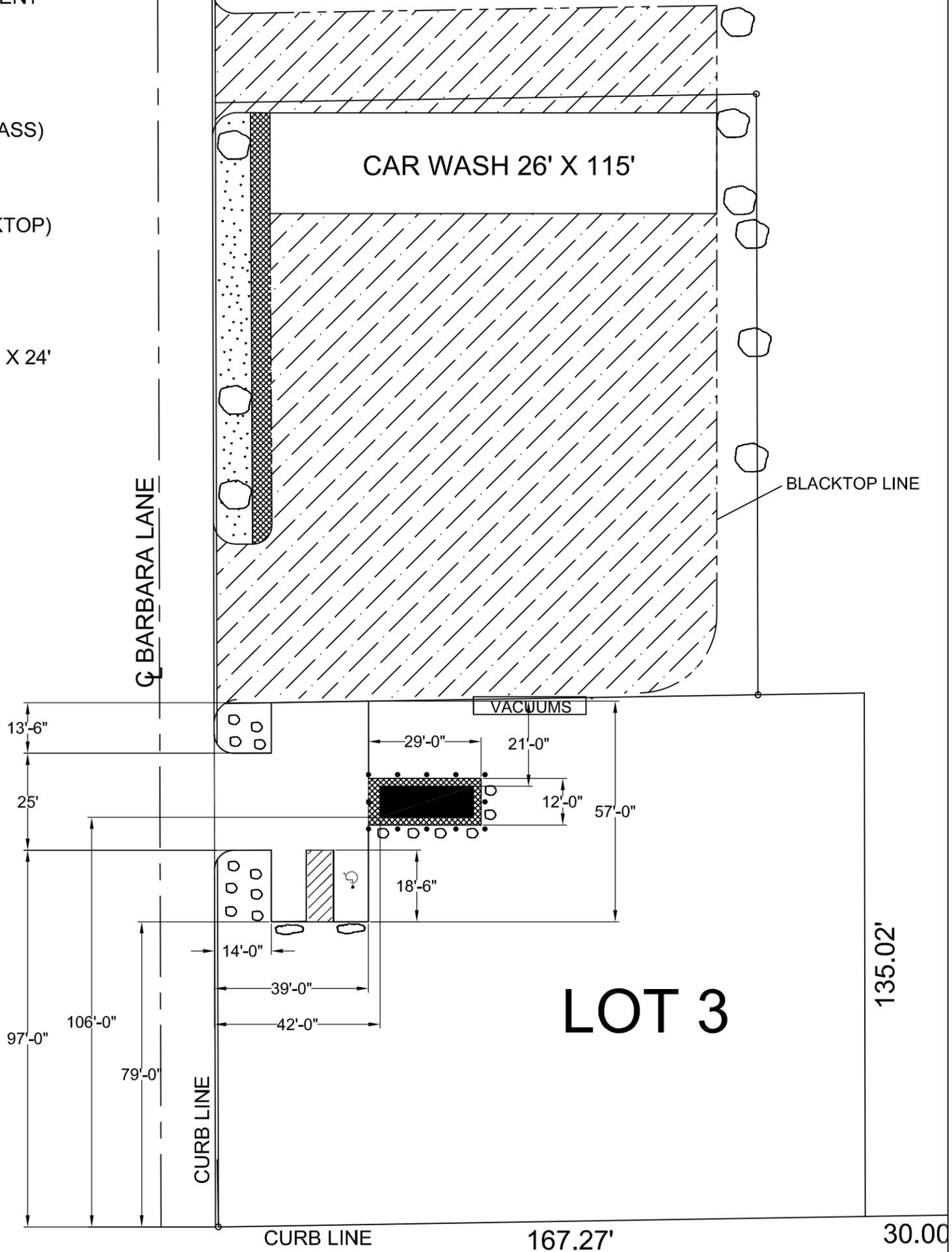
SCALE: 1"=30'-0"

LOT 1

LEGEND:

- INDICATES IRON MONUMENT
- BUSHES
- BUSHES (HEDGEROW)
- ▽ LANDSCAPE (PRARIE GRASS)
- ▨ CONCRETE (SIDEWALK)
- ▩ ASPHALT PAVING (BLACKTOP)
- BOLLARDS
- BOUNDRY LINE

NOTE: ICE MACHINE SIZE = 8' X 24'



DOUGLAS ROAD



**VILLAGE OF MONTGOMERY
REQUEST FOR BOARD OF TRUSTEES ACTION
FOR INCLUSION ON BOARD AGENDA**

- Resolution or Ordinance (Blue)
 Recommendation of Boards, Commissions & Committees (Green)
 Other Business (Pink)

To: Honorable Village President and Board of Trustees

From: Jeff Zoepfel, Village Administrator

Date: April 18, 2016

B of T Date: April 25, 2016

Subject: Liquor License Request from Lucky's Beef n Dogs

Submitted By: Dan Meyers, Chief of Police

Background/Policy Implications:

James Manfre has contacted the Village regarding his interest in obtaining a liquor license for his proposed business at 1856 D Douglas Road, near Planet Fitness. This would be a restaurant serving hot dogs and beef sandwiches with seating for about 25 people, with a separate room for video gaming. Their business plan is attached. Mr. Manfre will be present at the Board Meeting on April 25th to present his request and answer any questions.

Describe Fiscal Impact/Budget Account Number and Cost:

Review:

Village Administrator Jeff Zoepfel

NOTE: All materials must be submitted to and approved by the Village Administrator by 12:00 noon, Thursday, prior to the Agenda distribution.

April 14, 2016

Dear Montgomery Village Board,

I am writing on behalf of Priscilla Liberatore which is my mother and will be President of the Business in Concept. However, there are two Sons which will also work the business. We would like to pitch the business and apply for a Liquor license. I have attached a PDF of the business Concept and Plan with some preliminary numbers also included. I have been working with Char from MEDC on many fronts and worked with Rocky Zaiter in a Consultant manner on the Elferno Bistro Concepts. Please advise us how to move forward. We look forward to working with the Village and the community, eventually becoming a household name in the area.

James Anthony Manfre
331-588-1777

Priscilla Liberatore
Michael T. Manfre

BUSINESS PLAN

Lucky's Beef n Dogs



Priscilla Liberatore, Owner

Created on April 13, 2016

1. EXECUTIVE SUMMARY

1.1 Product

The owner Priscilla Liberatore is a Senior Resident of the Village of Montgomery. She has lived in the Season's Ridge neighborhood for 15 years. She has worked In the Medical Billing Dept of Rush Copley Hospital for 14. Priscilla has two Sons who have extensive business experience who will help run many of the operations of the business. James Anthony Manfre has over 30 years experience in the Food and Beverage industry. Recently involved in the Elferno Bistro project in Montgomery and Plano as a consultant. Michael Manfre is a business owner of FitnessPlus in Winfield, IL.

Lucky's Beef N Dogs will be offering the Best Beef and Hot dog sandwiches available usiing a home recipe for the Beef and a Famous Chicago style hot dog that will be steamed for perfection. In short order the restarant will rank high among hot dog perveyors and will be a proud establishment for the City of Montgomery.

In addition we will be offering Tap and Bottle beer and California Vineyard wines. We would also wish to offer TWO frozen drink options our Specialty drink selection. Frozen Pina Coladas, Flavored Margaritas or even a Homemade Sangria.

In addition to our fine Food and Drink offers...we will be providing a PRIVATE Gaming Room for the Legalized Gaming Market. It will be state of the art with Free Wifi

1.2 Customers

Our target customers are those who love great food and for those who are over 21 and can partake in the Illinois Gaming industry. Since our Gaming room is Pvt and seperated Families will be encouraged to sit and eat as we will be offering seating for around 25. We will have a kids menu so our appeal will be of all ages.

1.3 What Drives Us

Our goals are simple. We have three managing partners in our Family owned business and our endeavor is to have a restaurant for each member. We are already in the process of securing other locations for our expansion.

2. COMPANY DESCRIPTION

2.1 Mission Statement

Best Beefs and Dogs around.

2.2 Principal Members

Priscilla Liberatore-President

Michael Manfre-Secretary

James Anthony Manfre-Gaming Consultant

2.3 Legal Structure

Luckys Beef N Dogs LLC

3. MARKET RESEARCH

3.1 Industry

We are operating in the Food and Beverage industry coupled with the Illinois Gaming Industry. so.

3.2 Customers

Families, Business Professionals who love Beefs, Dogs, Chili, Tamales

3.3 Competitors

Mr. Beef, Portillos, Doggy Diner.

3.4 Competitive Advantage

Our Advantage from our Competiion is the Quality of meat products used by our Restaurants. We will be using the finest foods available from a Chicago Meat perveyor who has decades of experience in the Beef and Hot Dog market. Our management staff has 3 decades plus of experience in the Food and Beverage industry.. We maybe new but we sure aren't Green in this industry

3.5 Regulations

Food Handling laws, Liquor handling laws, Illinois Gaming laws

4. PRODUCT/SERVICE LINE

4.1 Product or Service

Breakfast , Lunch and Dinner items Craft Beer and Private Label Wines. Fantastic coffee and Tea.

4.2 Pricing Structure

Average pricing structure

4.3 Product/Service Life Cycle

Newborn life cycle

4.4 Intellectual Property Rights

Logos, Food and Drink recipes

4.5 Research & Development

All research on recipes will be done within the managing partners. We also have years of recipes that have been collected over the years of experience managing Food and Beverage facilities in past years

5. MARKETING & SALES

5.1 Growth Strategy

We plan to grow the company by offering above Superb foods at a Fair price. We also will provide a unique atmosphere for those to drink and engage in video gaming. We also like those who prefer a coffee and spend time on their mobile devices as free WiFi will be offered. We plan to advertise locally in the many offered mail and paper medias...Our website will offer specials for those to ponder. We will also use all the social media forms available..Facebook, instagram, yelp and pinterest to name a few.

5.2 Communication

We will communicate with our customers thru various media like radio, Local Newspapers, valupak, clipper magazine, groupon, Living Social, Mailers, Social Media and Internet.

5.3 Prospects

Our products will be sold in store only

6. FINANCIAL PROJECTIONS

6.1 PROFIT & LOSS

	Year 1	Year 2	Year 3
Sales	\$298,000	\$327,000	\$350,000
Costs/Goods Sold	\$99,000	\$109,000	\$116,666
GROSS PROFIT	\$199,000	\$218,000	\$233,334

OPERATING EXPENSES

Salary (Office & Overhead)	\$69,000	\$69,000	\$69,000
Payroll (taxes, etc.)	\$15,000	\$17,500	\$17,500
Outside Services			
Supplies (office & operation)	\$500	\$550	\$600
Repairs & Maintenance	\$500	\$1,500	\$2,000
Advertising	\$3,800	\$4,000	\$4,000
Car, delivery & travel			
Accounting & legal	\$2,500	\$2,650	\$2,750
Rent	\$22,800	\$22,800	\$23,400
Telephone	\$1,200	\$1,200	\$1,200
Utilities	\$3,000	\$3,000	\$3,000
Insurance	\$6,800	\$7,000	\$7,200
Taxes (real estate, etc.)			
Interest	\$1,300	\$1,200	\$1,200
Depreciation	\$2,000	\$2,000	\$2,000
Other expenses			
TOTAL EXPENSES	\$128,400	\$132,400	\$133,850

NET PROFIT (before taxes)

Income Taxes			
NET PROFIT (after tax)	\$70,600	\$85,600	\$99,484

Owner Draw/Dividends			
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ADJUSTED TO RETAINED	\$70,600	\$85,600	\$99,484
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6.4 BREAK EVEN ANALYSIS

DIRECT COSTS	Fixed Costs (\$)	Variable Costs (%)
Cost of Goods Sold	\$99,000	
Inventory	\$2,000	
Raw Materials	\$200	
Direct Labor	\$17,000	

INDIRECT COSTS

Salaries	\$72,000	
Supplies	\$500	
Repairs & Maintenance	\$500	
Advertising	\$3,800	
Car, delivery & travel		
Rent	\$22,800	
Telephone	\$1,200	
Utilities	\$3,000	
Insurance	\$1,000	
Taxes		
Interest	\$1,300	
Depreciation	\$2,000	
Other Costs	\$8,000	
TOTAL DIRECT COSTS	\$118,200	0%
TOTAL INDIRECT COSTS	\$116,100	0%

BREAKEVEN SALES LEVEL: \$234,300