

Matt Brolley, Village President
Penny FitzPatrick, Village Clerk
Stan Bond, Trustee
Pete Heinz, Trustee
Steve Jungermann, Trustee
Denny Lee, Trustee
Doug Marecek, Trustee
Theresa Sperling, Trustee



Village Board Meeting
Monday, January 23, 2017
7:00 PM, Village Hall

THIS MEETING IS BEING RECORDED AND WILL BE AVAILABLE FOR VIEWING ON THE VILLAGE YOUTUBE CHANNEL.

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Participation

Members of the public are welcome to speak at this time. Please provide the Clerk with your name, address & phone number.

- A. Public Comments (Two Minute Opportunity).
- B. Charlene Coulombe-Fiori, MEDC Update.

5. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below.

- A. Minutes of the Village Board Meeting of January 9, 2017.
- B. Executive Session Minutes of December 12, 2016.
- C. Accounts Payable through January 19, 2017 in the Amount of \$411,059.25.
- D. Accounts Receivable Report for December 2016.

6. Items for Separate Action

7. Items for Discussion

The following items are listed for discussion only. No decision or vote will be taken during this meeting.

- A. Family Pantry Liquor License Request.

8. New or Unfinished Business

9. Future Meetings

- A. Plan Commission – Thursday, February 2, 2017 at 7:00 p.m.
- B. Beautification Committee – Wednesday, February 8, 2017 at 6:00 p.m.
- C. Village Board Meeting – Monday, February 13, 2017 at 7:00 p.m.
- D. Committee of the Whole Meeting – Tuesday, February 21, 2017 at 7:00 p.m.
- E. Village Board Meeting – Monday, February 27, 2017, at 7:00 p.m.

10. Executive Session

- A. To Discuss the Employment of an Employee Pursuant to 5 ILCS 120/2 (c)(1).

11. Adjournment

Village President Brolley called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and presentation of colors by Cub Scout Pack #331 from Lakewood Creek Elementary School.

Roll Call

Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Lee	Yea	Trustee Marecek	Yea
Trustee Heinz	Yea	Trustee Bond	Yea

Also present: Village Administrator Jeff Zoepfel, Attorney Jessica Briney, Deputy Chief Armando Sanders, Director of Finance Justin VanVooren, Director of Community Development Rich Young, Village Engineer Pete Wallers, Director of Public Works Todd Hoppenstedt, Members of the Press and others.

Public Participation

A. Public Comments.

No comments at this time.

B. Recognition of Festival of Trees Winners.

President Brolley thanked all the organizations that participated and provided decorated trees for the Festival of Trees. The trees made the Village Hall look so festive for the Christmas Tree Lighting Ceremony and throughout the month of December. The public voted on the sponsored decorated trees and the top three winners were: 3rd place - Girl Scout Troup #1608, 2nd place - Montgomery Public Works Department, 1st place - R.J. O'Neil, Inc. President Brolley thanked each group, took a photo with them and gave a Rosati's gift certificate to R.J. O'Neil for winning the contest. He also thanked the Montgomery Chamber of Commerce for all their coordination and participation with making the Festival of Trees and the Tree Lighting Ceremony a success.

C. Swearing in of Officer Kelli Smith.

Deputy Chief Armando Sanders introduced new officer Kelli Smith. President Brolley swore Officer Smith in, took photos with and congratulated her. Her family was in attendance for the presentation.

D. Recognition of Retired Police Commissioner Ann Pawlisz.

Deputy Chief Sanders thanked retiring Police Commissioner Ann Pawlisz for her years of service. President Brolley presented her with a plaque in appreciation of her dedicated years of service and commitment to excellence in working with the Police Commission and Police Department.

E. Amin and Melissa Galaria, 2921 Gloria Court, Regarding ComEd Easement/Bike Paths.

Amin and Melissa Galaria addressed the Board and inquired once again if the Village could provide them with a fence or landscaping to reinstate security and privacy in their backyard. They asked for

this consideration as a special exception because of a recently installed bike path behind their property on ComEd easement land.

Much discussion was regarding if this situation was unique, if special consideration was warranted since the path was installed after the neighborhood was completed, how an exception would affect other residents with a bike path behind or alongside their property and how retroactively providing all Village residents in this situation with landscaping or a fence would be a cost prohibitive use of tax dollars for the Village.

Director Young summarized that this bike path connection was part of an overall Village improvement plan, on public record, and recently provided for by funds from the developer. He reiterated that the plan with ComEd does not allow for any landscaping or permanently installed structures to be installed on ComEd easement land.

President Brolley summarized that staff will review the landscape netting installed in the Galaria's backyard in the next week to assess if it was properly placed on easement property and if not, it will be removed from their private property. Director Hoppenstedt advised that he could provide the family with a list of fencing and landscape contractors that operate within the Village and Trustee Jungermann offered assistance with their landscaping needs in the spring. The family asked that more advance public notice be provided to residents when a project of this nature is planned in an established neighborhood and they thanked the Board for their consideration.

Consent Agenda

- A. Minutes of the Village Board Meeting of December 12, 2016.**
- B. Building Report for December 2016.**
- C. Annual Building Report for 2016.**
- D. Accounts Receivable Report for November 2016.**
- E. Accounts Payable through December 20, 2016 in the Amount of \$223,148.81.**
- F. Accounts Payable through January 5, 2017 in the Amount of \$351,500.65**
- G. Cancellation of January 17, 2017 Committee of the Whole Meeting.**

Trustee Jungermann moved to approve items A-G on the Consent Agenda. Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee and Trustee Heinz voting yea.

Items for Separate Action

- A. 2017 Landscape Maintenance Contract with Cornerstone Partners Horticultural Services Company.**

Director Hoppenstedt explained that the Village contracts out a large portion of its landscape maintenance. Over the past few years, Public Works has not been satisfied with the service levels of its landscape maintenance contractors as they have not met the maintenance specifications.

Director Hoppenstedt put out bids for a new Landscape Maintenance Contract in September 2016. He recommends to the Board that Cornerstone Partners Horticultural Services Company be awarded the 2017 Landscape Maintenance Contract for the Village for \$176,978. This was based on their acceptable references and favorable status with their existing client sites of similar size and scope to the Village's needs. There are currently 21 Public Works sites including the Village Hall, Police Department, well houses, pumping stations and some naturalized sites to be serviced by this contract.

Trustees Sperling and Lee thanked Director Hoppenstedt for his thorough research in finding a qualified contractor. It was agreed that weed control and dandelion issues generate many Public Works complaints. Director Hoppenstedt explained that weed control is costly for the amount of acreage being discussed. One springtime application will be included with this contract to help prevent the spread of weeds to neighboring properties. He also advised that it may take a few years to see improvement but felt that this plan is on the right track toward the Village's landscape maintenance goals.

Trustee Bond **moved to approve 2017 Landscape Maintenance Contract with Cornerstone Partners Horticultural Services Company.** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann and Trustee Marecek voting yea.

B. Professional Services Agreement with Layne Christensen Company, Inc.

Director Hoppenstedt stated that Layne Christensen Company, Inc. is a global company with a local branch in Aurora with a strong reputation for being a leader in well drilling and large scale water management projects. By signing a PSA with this contractor, the Village will have some priority in scheduling, repair or maintenance items and achieve some discounted service costs. The PSA discussed is non-binding, does not restrict the Village from selecting the right contractor for any given need and is no cost to the Village until Layne Christensen is selected for a project. Director Hoppenstedt asked the Board to approve a five-year PSA that will run through November of 2021. President Brolley confirmed that the Village has had a long history with this contractor and asserted that it makes sense to renew another five-year PSA with them.

Trustee Jungermann **moved to approve Professional Services Agreement with Layne Christensen Company, Inc.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee and Trustee Heinz voting yea.

C. Pizzo and Associates Basin Stewardship Contract Extension.

Director Hoppenstedt clarified that the Village has worked with Pizzo and Associates for many years establishing and maintaining its storm water basins to a superior level. The Village has been recognized through various awards and articles highlighting the benefits of well-maintained storm water basins. Director Hoppenstedt recommended that the Village extend the contract with Pizzo and Associates through 2017 with a zero percent increase. He also recommended that the frequency of the controlled burns be reduced from every year to every other year through 2018. This will create some contract savings overall and a burn could still take place in 2017 if it is warranted or necessary. President Brolley thanked Director Hoppenstedt for his forward thinking and planning on maintenance issues that may arise next spring.

Trustee Sperling **moved to approve Pizzo and Associates Basin Stewardship Contract Extension.**

Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Lee, Trustee Heinz, Trustee Jungermann, Trustee Marecek and Trustee Bond voting yea.

D. Ordinance 1747 Amending the Village Code to Create a Class P Liquor License for Prime Time Fuels (Tabled from the December 12, 2016 Village Board Meeting) (Waiver of First and Passage on Second Reading).

President Brolley summarized that this topic was discussed previously in regard to providing a Class P Liquor License for Prime Time Fuels, the gas station at the corner of Douglas and Montgomery Roads. The applicant was present and is seeking to obtain this liquor license so that he can operate competitively within the local marketplace. After discussion, the Board consensus was not to approve this Class P Liquor License request for the applicant.

Trustee Heinz **moved to approve Ordinance 1747 Amending the Village Code to Create a Class P Liquor License for Prime Time Fuels (Tabled from the December 12, 2016 Village Board Meeting) (Waiver of First and Passage on Second Reading).** Trustee Marecek seconded this motion.

3 Yea. 4 No. Motion carried. Trustee Lee, Trustee Jungermann and Trustee Marecek voting yea. Trustee Heinz, Trustee Bond, President Brolley and Trustee Sperling voting no.

Items for Discussion

Trustee Marecek checked in with Police Chief Meyers and followed up on concerns from a few residents in regard to potential speeding on Troon Drive. Deputy Chief Sanders provided an update of the situation and discussed a Special Traffic Enforcement Patrol of the area that took place in June 2016. He shared that the data gathered at that time did not support any further action. Trustee Marecek suggested that the concerned resident, who noted a reoccurrence of speeding, should contact staff to do further radar gun testing at this location. This would help gather more data in the area to determine if further action was warranted for a Traffic Study.

Further discussion was had inquiring at what point the speed limit should be lowered from 25 mph to 20 mph if there is a regular issue with speeding in an area. Trustee Marecek said the area in question is an open road with a common easement and no houses on either side that transitions quickly into a residential area. He suggested that another 25 mph sign could possibly be added to caution drivers to slow down and raise awareness that a residential area is approaching.

New or Unfinished Business

No New or Unfinished Business was discussed.

Future Meetings

- A. Beautification Committee – Wednesday, January 18, 2017 at 6:00 p.m. (Canceled)
- B. Committee of the Whole Meeting – Tuesday, January 17, 2017 at 7:00 p.m. (Canceled)
- C. Village Board Meeting – Monday, January 23, 2017 at 7:00 p.m. and
- D. Plan Commission – Thursday, February 2, 2017 at 7:00 p.m.

Executive Session - none

Adjournment: 7:52 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Heinz and seconded by Trustee Jungermann to **adjourn the meeting.**

6 Yea. 0 No. Motion carried. Trustee Heinz, Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling and Trustee Lee voting yea.

Respectfully submitted,

Penny Fitzpatrick
Village Clerk

**Village of Montgomery
Bills to be Paid
January 23, 2017**

<u>All Departments</u>	<u>Amount</u>
Alarm Detection	350.00
AT&T	155.58
Call One	1,986.44
EEl	85,215.57
Mickey Wilson	11,709.00
Responsive	4,158.00
Rotary Club	540.00
Shoretel	2,638.82
Verizon	2,264.72
 <u>Community Development/Building Department</u>	
American Planning Assoc	297.00
Cannonball	1,150.00
Canon Financial	280.07
CBRE	375.00
CDW	105.92
Fredi Beth Schmutte	71.25
Kane County Recorder	56.00
 <u>Elected Officials</u>	
Jack Baitinger	150.00
Jenna Constable	100.00
Van Duser	75.00
 <u>Finance Department/Water Billing</u>	
Kathleen Field Orr	350.00
Kendall Printing	925.20
Petty Cash	39.39
Water Refunds	988.32
 <u>Human Resources/Payroll</u>	
Fidelity/Eye Med	437.01
IPELRA	780.00
Metropolitan Police	578.00
Nationwide IRA	435.00
NPELRA	205.00
NRS Roth	100.00
Rush Copley	1,715.00

Sungard	7,379.44
State Disbursement Unit	957.53

Police Department

A&U Auto Spa	100.00
Camic Johnson	116.67
Comcast	276.11
Crown Trophy	166.95
Fullers	270.00
Il Sec of State	95.00
Kane County Animal Control	600.00
Kane County Chiefs of Police	50.00
KenCom	65,160.15
Kieslers	596.96
LERMI	50.00
Marberry Cleaners	32.00
MOCIC	150.00
MorphoTrust	2,170.00
National Assoc of Town Watch	35.00
Neofunds	200.00
Quill	152.49
Verizon	836.22

Public Works Department

Airgas	192.00
Apex	675.00
Argus-Hazco	2,528.92
BDK Doors	312.00
Bonnell	935.53
City Limits	1,526.60
Coffman Trucks	254.60
ComEd	1,279.77
ComEd	142.83
Compass Mineral	13,274.83
Constallation	16,834.47
Cornerstone	3,343.06
Crescent Electric	101.65
Dutek	162.00
Edmonds	632.78
Feece Oil	6,409.40
Fox Valley Sewer	307.50
G&K	99.75
Geneva Construction	48,776.58
HD Supply	20,000.00
IDOT	3,217.50
Illco	1.11
Il Dept of Ag	15.00
illini Power	1,537.14

KDOT	345.00
KCWA	125.00
Kimball Midwest	509.61
Kline's Landscaping	150.00
LaFarge	365.40
Linde	3,251.06
Mailbox Reimbursement	50.00
Meade	520.00
Menards	166.87
Mid American Technology	455.00
Midwest Salt	2,456.88
Nicor	859.44
Outside Plant Damage Recovery	789.12
Ozinga	858.00
Pizzo	40,648.61
Pomp's Tire	48.00
Prospan Mfg	1,543.00
Ralph Helm	339.99
Recycling Wood Products	525.00
Republic Services	2,130.00
Ron Westphal	140.36
Rush Truck Center	49.70
Suburban Laboratories	831.00
Superior Asphalt Materials	1,437.45
Staab	113.40
Standard Industrial	335.00
Traffic Control and Protection	835.90
USA Bluebook	264.89
Vermeer	228.43
Viking Chemical	9,422.58
Water Products	16,981.80
Wholesale Direct	1,393.93

Village Administrator's Office/Village Hall

Engler. Callaway, Baasten	1,150.00
Engler. Callaway, Baasten	1,403.00
GFOA	150.00

Grand Total	<u><u>411,059.25</u></u>
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VILLAGE OF MONTGOMERY - WATER DEPARTMENT

ACCOUNTS RECEIVABLE REPORT FOR DECEMBER, 2016

ACCOUNTS RECEIVABLE BALANCE - END OF LAST MONTH **\$ 1,104,152.82**

WATER BILLING ACTIVITY

	1,000 Gals.	Water Charge	Service Charge	Totals
MONTGOMERY				
Residential	79	\$ 431.34	\$128.90	\$ 560.24
Commercial & Ind.	158	\$ 862.68		\$ 862.68
Bulk water	235	\$ 4,617.75		\$ 4,617.75
Totals	472	\$5,911.77	\$128.90	\$6,040.67
OUT OF TOWN				
Boulder Hill Residential	55	\$ 360.25	\$105.00	\$465.25
Boulder Hill Commercial	13	\$ 85.15		\$ 85.15
Blackberry	2	\$ 13.10		\$ 13.10
Totals	70	\$458.50	\$105.00	\$563.50
WATER METER CHARGES				
TAP ON & FOOTAGE FEES				
CODE VIOLATIONS				
MISCELLANEOUS CHARGES				
TOTAL WATER BILLING	542	\$6,370.27	\$233.90	\$(7,600.00)
				-\$995.83

OTHER CHARGES

SEWER				\$ 84.36
PENALTIES				\$ 24,281.82
BHINF				\$ 422.50
ADJUSTMENTS				\$ 9,417.66
MISC - GARBAGE				\$ 630.84
TOTAL OTHER CHARGES		\$0.00	\$0.00	\$ 34,837.18

LESS: PAYMENTS RECEIVED DURING THE MONTH **\$ 810,536.10**

ACCOUNTS RECEIVABLE BALANCE - END OF CURRENT MONTH **\$ 327,458.07**

MONTGOMERY PUBLIC WORKS-WATER PRODUCTION REPORT

PUMPAGE TO PLANT

WELL NO. 3		14.746	MG
WELL NO. 4		9.394	MG
WELL NO. 10		0.003	MG
WELL NO. 11		4.130	MG
WELL NO. 12		0.000	MG
WELL NO. 13		7.729	MG
SUBTOTAL		36.001	MG

DIRECT DISTRIBUTION PUMPAGE

WELL NO. 8		17.631	MG
WELL NO. 14		10.991	MG
WELL NO. 15		10.896	MG
LESS WATER USED IN PROCESS:		0.736	MG
SUBTOTAL		38.782	MG

TOTAL PUMPAGE

SUBTOTAL		74.783	MG
LESS WATER USED IN LSWTP PROCESS:			
FILTER BACKWASH		0.600	MG
CONCENTRATOR BACKWASH		0.130	MG
TOTAL TO DISTRIBUTION		74.053	MG

MONTHLY PRODUCTION SUMMARY

DAILY MAXIMUM		3.144	MG
DAILY MINIMUM		1.721	MG
DAILY AVERAGE		2.436	MG

ESTIMATED WATER DISTRIBUTION LOSS

0	2 INCH WATER MAIN BREAKS	0	GAL
0	3 INCH WATER MAIN BREAKS	0	GAL
0	4 INCH WATER MAIN BREAKS	0	GAL
7	6 INCH WATER MAIN BREAKS	456,600	GAL
3	8 INCH WATER MAIN BREAKS	148,461	GAL
0	10 INCH WATER MAIN BREAKS	0	GAL
2	12 INCH WATER MAIN BREAKS	357,020	GAL
Coupon/Misc Spots	HYDRANT FLUSHING	246,900	GAL
TOTAL ESTIMATE		1,208,981	GAL

WATER SYSTEM SERVICE/REPAIRS

0	SERVICE LINE REPAIRS
0	B-BOX REPAIRS
1	VALVE BOXES
161	PUBLIC WORKS SERVICE ORDERS
Fox Metro	SHUT OFF NOTICES
102	SHUT OFFS
0	METER READS



**VILLAGE OF MONTGOMERY
REQUEST FOR BOARD OF TRUSTEES ACTION
FOR INCLUSION ON BOARD AGENDA**

- Resolution or Ordinance (Blue)
 Recommendation of Boards, Commissions & Committees (Green)
 Other Business (Pink)

To: Honorable Village President and Board of Trustees

From: Jeff Zoepfel, Village Administrator

Date: January 18, 2017

B of T Date: January 23, 2017

Subject: Liquor License Request for Family Pantry

Submitted By: Dan Meyers, Chief of Police

Background/Policy Implications:

Kamal Qattum, who owns both the Chicken Coop and Family Pantry on Douglas Road, has contacted the Village regarding his interest in obtaining a Class I (retail sale of beer and wine) liquor license for Family Pantry, a convenience store located at 1335 Douglas Road. Mr. Qattum will be present at the Board Meeting on January 23rd to present his request and answer any questions.

Describe Fiscal Impact/Budget Account Number and Cost:

Review:

Village Administrator Jeff Zoepfel

NOTE: All materials must be submitted to and approved by the Village Administrator by 12:00 noon, Thursday, prior to the Agenda distribution.

To whom it may concern,

My name is Kamal Qattum, owner of Family Pantry of Montgomery located at 1335 Douglas ave. unit G, writing this letter to the village of Montgomery because I am interested in getting a Beer and Wine license for my business.

I had opened my business hoping that it would be doing fine, but unfortunately I am struggling with my business because of the fact that there is high competition such as the Family Dollar, Dollar General, and the gas station. By adding beer and wine it would separate my business from the same offerings of the other nearby businesses. I have had previous experience of being a liquor operator for 17+ years and I have a clean record of never selling liquor or tobacco to a minor. Also I have installed a security camera system inside and outside to prevent irregular activity around the business. Being that this is a family operated business and my 2 children who attend local colleges help with the business, makes this not only my livelihood, but their future.

Sincerely,

A handwritten signature in black ink that reads "Kamal Qattum". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Kamal Qattum

*If you have any questions please feel free to call me at (630)-251-3128