

Trustee Lee called the meeting to order at 7:03 p.m., presided over the meeting and led the Pledge of Allegiance. President Brolley was not in attendance this evening.

Roll Call

Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Lee	Yea	Trustee Marecek	Yea
Trustee Heinz	Absent	Trustee Bond	Yea

Also present: Administrator Jeff Zoephel, Chief of Police Daniel Meyers, Director of Public Works Todd Hoppenstedt, Director of Finance Justin VanVooren, Director of Community Development Rich Young, Engineer Peter Wallers, Village Clerk Penny Fitzpatrick, Members of the Press and others.

Public Participation

A. Public Comments.

There were no public comments shared.

Consent Agenda

- A. Minutes of the Village Board Meeting of February 12, 2018.**
- B. Executive Session Minutes of February 12, 2018.**
- C. Accounts Payable through February 22, 2018 in the Amount of \$354,161.44.**
- D. Ordinance 1801 Adopting the 2014 National Electric Code (Second Reading).**
- E. Ordinance 1802 Adopting the 2015 International Property Maintenance Code (Second Reading).**

Trustee Marecek **moved to approve Items A-E on the Consent Agenda.** Trustee Jungermann seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee and Trustee Jungermann voting yea.

Items for Separate Action

A. Street Sweeping Contract with LSR Clean Sweep, LLC. of West Chicago, IL (formerly Hoving Clean Sweep).

Director Hoppenstedt recommended approval of the street sweeping contract with LSR Clean Sweep, LLC with five street sweeping cycles planned per year. He asked the board to consider a three or six-year street sweeping contract renewal for better cost savings and to potentially align with the DC Trash refuse contract renewal, since they are now affiliated with LSR Clean Sweep, LLC. He clarified that extra sweeps were planned before and after the Montgomery Fest Parade, separate from the five contracted street sweep cycles and noted a performance clause could be included in the contract agreement renewal. The board was agreeable with seeking a 6-year street sweeping contract with LSR Clean Sweep, LLC.

Trustee Jungermann **moved to approve the Street Sweeping Contract with LSR Clean Sweep, LLC. of West Chicago, IL (formerly Hoving Clean Sweep).** Trustee Marecek seconded this motion.

5 Yea. 0 No. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling and Trustee Lee voting yea.

B. Resolution 18-005 Authorizing the Execution of a Petition for Additional Funds for Light Road Grade Crossing Project Regarding Illinois Commerce Commission Stipulated Agreement 1640 (Improvements to Light Road Crossing of BNSF Railroad).

Engineer Wallers noted the Light Road Grade Crossing Project was started in 2012; funding was provided by the Illinois Commerce Commission to make the railroad crossing safe and the work was complete. He requested approval of the resolution request to authorize the execution of a petition for additional funds to close out the project.

Trustee Marecek moved to approve Resolution 18-005 Authorizing the Execution of a Petition for Additional Funds for Light Road Grade Crossing Project Regarding Illinois Commerce Commission Stipulated Agreement 1640 (Improvements to Light Road Crossing of BNSF Railroad). Trustee Bond seconded this motion.

5 Yea. 0 No. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee and Trustee Jungermann voting yea.

C. Award of a Contract to Builders Paving, LLC in the Amount of \$2,585,585.00 for the 2018 Infrastructure Roadway Program.

Engineer Wallers requested approval to Award a Contract to Builders Paving, LLC for the 2018 Infrastructure Roadway Program. He shared the project was advertised locally and in the IDOT bulletin, bids came in at almost 10% below the contract estimate and staff had worked favorably with Builders Paving, LLC in the past.

Trustee Jungermann moved to approve the Award of a Contract to Builders Paving, LLC in the Amount of \$2,585,585.00 for the 2018 Infrastructure Roadway Program. Trustee Marecek seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Bond, Trustee Sperling and Trustee Lee voting yea.

D. Professional Services Agreement with Engineering Enterprises Inc. for 2018 Infrastructure Road Program Construction Engineering.

Director Hoppenstedt requested board approval of the Professional Services Agreement with Engineering Enterprises Inc. for construction engineering for the 2018 Infrastructure Road Program. He noted the \$262,577 fee was under budget for the work. Trustee Marecek asked and Engineer Wallers clarified this agreement was for 2018 construction observation and management services and staff will bring back a PSA for 2019 design services later this year.

Trustee Bond moved to approve the Professional Services Agreement with Engineering Enterprises Inc. for 2018 Infrastructure Road Program Construction Engineering. Trustee Marecek seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Bond, Trustee Sperling, Trustee Lee, Trustee Jungermann and Trustee Marecek voting yea.

Items for Discussion

A. Fiscal Year 2019 Capital and Other Funds Budget.

Director VanVooren presented the Fiscal Year 2019 Capital and Other Funds Budget which highlighted the Non-Home Rule Sales Tax and Infrastructure Road Program Construction Engineering, Construction and Design Engineering. Also discussed were the Concord Drive and Galena Road Traffic Signal to be shared with the Village of Oswego, the first year of the Shared Use Path Program and DC Trash Refuse Fund Contract Savings of \$130,000 per year for village residents.

B. Purchasing Policy Update.

Director VanVooren presented the Purchasing Policy Update. He and Administrator Zoepfel noted this will be the first purchasing policy in place which formalizes current procedures. All Department Heads, Administrator Zoepfel and President Brolley currently have a credit card for purchases and they review and approve all purchases made. The new purchasing policy will also include additional purchasing cards for use by other staff members for limited purchases.

New or Unfinished Business

Trustee Jungermann requested updates on the Brian Lane engineering calculations, Com Ed clearance, construction bids and an anticipated construction start date. He requested this item be added to the agenda for discussion at the next board meeting. Engineer Wallers advised staff could bid out the project in anticipation of getting the permits and approval from Com Ed to move the project along more quickly. This item will come back before the board for discussion at a future meeting.

Trustee Jungermann asked for an update on the Chad Court and Chad Lane stop sign analysis. Board discussion was had on the intersection traffic analysis completed and still needed and the accident history regarding this location. Also addressed was whether a stop sign at this location would effectively manage neighborhood traffic and whether this intersection should remain uncontrolled or have yield sign or stop sign added. Trustee Jungermann requested staff further review this item and bring it back before the board for discussion at a future meeting.

Trustee Jungermann requested an update on adopting the Illinois Department of Natural Resources Sport Fishing Regulations at village detention basins. He inquired when the proposed IDNR signage could be viewed, acquired and when it could be installed. Board discussion was had on potentially adopting an IDNR Catch and Release Fishing Regulation Program including appropriate signage and police department enforcement of violations. Staff is reviewing this proposed program and will report back on their findings for discussion at a future meeting.

Future Meetings

- A. Plan Commission Meeting – Thursday, March 1, 2018 at 7:00 p.m.
- B. Village Board Meeting – Monday, March 12, 2018 at 7:00 p.m.
- C. Beautification Committee Meeting—March, March 14, 2018 at 6:00 p.m.
- D. Historic Preservation Commission—Monday, March 19, 2018 at 6:30 p.m.
- E. Committee of the Whole Meeting--Tuesday, March 20, 2018 at 7:00 p.m.
- F. Village Board Meeting—Monday, March 26, 2018 at 7:00 p.m.

Executive Session – None.

Adjournment: 7:32 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Marecek and seconded by Trustee Jungermann to **adjourn the meeting.**

5 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Bond, Trustee Sperling, Trustee Lee and Trustee Jungermann voting yea.

Respectfully submitted,

Penny Fitzpatrick
Village Clerk