



200 N. RIVER ST. | MONTGOMERY ILLINOIS 60538

## Agenda

*Intergovernmental Committee Meeting*

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Minutes of November 22, 2021 (Attached)
- V. Items for Discussion

- *Intergovernmental Meeting Format & Schedule 2022*

February 28   6:30P	July 25   6P *Montgomery Fest Overview
March 28   6:30P	August 22 -- Tentative
April 25   6:30P	September 26   6:30P
May 23   6:30P	October 4   6:30P
June 27   6:30P	November 3   6:30P

- *Non-Committee Driven Village Events*
  - *Easter Egg Hunt – Remove from schedule*
  - *Montgomery Street Eats | June 4, 2022 (Montgomery Foundation)*
  - *River Run | October 1, 2022 (Engineering Enterprises, Inc.)*
  - *Tree Lighting | December 4, 2022 (Greater Montgomery Area Chamber of Commerce)*
- *Village Committee Events & Community Programs*
  - **Beautification Committee – Update from Dan Gier**
    - *Trustee Lead: Dan Gier | Staff Liaison: Mark Wolf (Public Works)*
      - *Decoration Contest Schedule for Judging 2022*
        - *Summer Contest | Judging June 29*

- Halloween | Judging October 26
- Holiday | Judging December 14
- Arbor Day Park Updates/ Future Plans
  - Arbor Day Tree Planting Ceremony | April 30– 10A
  - Arbor Day Park Timeline & Plan
    - Estimated project cost currently \$235,000
- Bridge Flowers – No Program in 2022 due to bridge repairs
- Birdhouse Program Complete
- **Montgomery Fest Committee – Update from Doug Marecek**
  - Trustee Lead: Doug Marecek & Steve Jungermann
  - Staff Liaison: Kristina Nemetz (Administration)
    - Event dates August 19, 20, 21
    - Finalize carnival vendor and entertainment schedule.
    - Will begin recruiting for sponsorship and food vendors in February.
    - Need to discuss car show with HPC to confirm plans

**VI. New Business / Discussion**

- **Senior Events & Activities**
  - Status of Lunch & Events?
  - Dime Jingle | February 16

**VII. Schedule of Upcoming Events**

Intergovernmental Meeting | February 28 | 6:30P | Community Room

**VIII. Adjournment**



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## MINUTES

### *Intergovernmental Committee Meeting*

- I. Trustee Tom Betsinger called the meeting to order at 6:30P.
- II. Present were Village President Matt Brolley, Trustees Dan Gier, Steve Jungermann, Doug Marecek, Matt Bauman, Tom Betsinger. Engineer Pete Wallers, Director of Public Works, Mark Wolf, Chief of Police, Phil Smith, Village Administrator Jeff Zoepfel, Deputy Clerk, Debbie Buchannan, Communications Manager, Kristina Nemetz.

Trustee Theresa Sperling was absent.

- III. **Public Comments** NONE.

- IV. **Minutes of September 27, 2021**: It was moved by Trustee Marecek and seconded by Trustee Gier to approve the minutes of the September 27, 2021, meeting. Motion carried 4-0.

- V. **Items for Discussion**

- *Trustee Gier said Senior Luncheon will continue to be held off due to the state mandates requiring masks indoors. Diming Jingle continues as there is little to no eating or drinking, it is a volunteer-based group using the space, and masks can be worn during the game.*
- *Communications Manager, Kristina Nemetz, gave an update to the Board on the Montgomery Merry and Bright activities and plans which included:*
  - *Holiday Decorations Contest nominations end December 5 at 11:59P and judging will follow on December 8*
  - *Provided a list activities and brief agenda overview for the 25<sup>th</sup> annual Tree Lighting event that will take place December 5 from 5-7P at Village Hall and the River Street area.*
  - *Three sponsors were secured for the event in addition to the ComEd Powering the Holidays Grant which was awarded to the Village for the enhancement of this year's event.*
  - *The outdoor Festival of Trees will feature 16 trees and the indoor Festival of Trees has 14 participants in 2022.*

- *Brew Avenue Events proposed a date of June 4, 2022, for the Montgomery Street Eats Festival. Staff provided a financial update to the Board for reference from the 2021 event. Staff will begin working on an updated contract and event terms for the 2022 event.*
- *Trustee Doug Marecek provided feedback from Montgomery Fest survey results regarding the carnival portion of the fest and updated the Board on the Montgomery Fest Committee's request for proposals for the 2022 carnival vendor. Additionally, Trustee Marecek proposed the consideration of moving Montgomery Fest back one week in 2022 as information from the state of Illinois indicates that the 2<sup>nd</sup> weekend in August is the busiest weekend for carnivals traditionally throughout the entire summer.*
- *Trustee Bauman felt the date would not be an issue and expressed interest in a carnival vendor that might provide a larger variety of rides for teenagers.*
- *Trustee Sperling asked staff to explore the possibility of a one-year contract if a vendor might consider.*
- *Trustee Betsinger confirmed board was on the same page and directed staff to move the Montgomery Fest dates August 19-21 from the 2022 year and resubmit for potential carnival vendors.*

#### VI. **Schedule of Upcoming Events**

- *Upcoming events include:*
  - **Tree Lighting & Visit with Santa** | December 5 at 5P – *please arrive between 4:30-4:45P to be present for the actual lighting of the tree*
  - **Festival of Trees** | December 5-30 | *Village Hall & River Street*
  - **Holiday Decorations Contest Judging** | December 8 at 5P
  - **Dime Jingle** | January 19 | *Village Hall Multi-Purpose Room*
  - **Intergovernmental Meeting** | January 24 | 6:30P | *Community Room*

- VII. **Adjournment:** It was moved by Trustee Marecek and seconded by Trustee Bauman to adjourn the meeting at 6:59P. Motion carried.