



200 N. RIVER ST. | MONTGOMERY ILLINOIS 60538

MINUTES

Intergovernmental Committee Meeting

- I. Trustee Tom Betsinger called the meeting to order at 6:30P.
- II. Present were Village President Matt Brolley, Trustees Dan Gier, Steve Jungermann, Theresa Sperling, Matt Bauman, Tom Betsinger. Engineer Pete Wallers, Chief of Police, Phil Smith, Village Administrator Jeff Zoepfel, Deputy Clerk, Debbie Buchannan, Communications Manager, Kristina Nemetz.

Trustee Doug Marecek and Director Wolf were absent.

III. **Public Comments** NONE.

IV. **Minutes of November 22, 2021:** It was moved by Village President Brolley and seconded by Trustee Gier to approve the minutes of the November 22, 2021, meeting. Motion carried 4-0.

V. **Items for Discussion**

- Communications Manager Nemetz announced the updated Intergovernmental Meeting Format & Schedule 2022. Meetings at 6:30P all months except July where we will allow time for a full Montgomery Fest overview and update to the Board and Village President. Based on the dates of the 2022 Montgomery Fest, most likely the August 22 meeting will be canceled or need to be rescheduled as a wrap up meeting.

February 28 6:30P	July 25 6P *Montgomery Fest Overview
March 28 6:30P	August 22 -- Tentative
April 25 6:30P	September 26 6:30P
May 23 6:30P	October 4 6:30P
June 27 6:30P	November 3 6:30P

- The goal this year is to continue to increase communication between this Board and our various committees, community organizations, and resident groups. We have updated our agenda format to reflect for some of this but encourage everyone to use this time to update the Board on the initiatives of

the committees so the Board can provide direction, input, and support to champion these causes.

- *Non-Committee Driven Village Events*
 - Easter Egg Hunt
 - Please remove from the schedule for 2022. We will reassess in 2023. Staff will work with local organizations to promote spring events for residents to consider.
 - Montgomery Street Eats | June 4, 2022 (Montgomery Foundation)
 - Finalizing the contract and negotiations based on previously input from this committee. We are requiring a few extra things of them this year and will pay a \$1,000 retainer fee for the event. We are asking for things such as: Montgomery vendors and food trucks get first preference, no ticket price or entry fee can be assessed for any reason, we are limiting our assistance to garbage and security, ability to approve nonprofit partner unless it is Montgomery Foundation and requiring a copy of the final nonprofit contract to be on file with the Village 60 days in advance.
 - River Run | October 1, 2022 (Engineering Enterprises, Inc.)
 - Date is set, no report at this time.
 - Tree Lighting | December 4, 2022 (Greater Montgomery Area Chamber of Commerce)
 - Wrap up meeting with Chamber is scheduled for February 8 at 8:30A. Thank you for your support in growing this event it was a great success. Grant wraps up and reporting to the Metropolitan Mayors Caucus is still in process and due by March 31, 2022.
- *Village Committee Events & Community Programs*
 - **Beautification Committee – Update from Dan Gier**
 - *Trustee Gier announced the Decoration Contest Schedule for Judging 2022.*
 - *Summer Contest | Judging June 29*
 - *Halloween | Judging October 26*
 - *Holiday | Judging December 14*
 - *Trustee Gier asked for information about expanding the Arbor Day event. Nemetz discussed using it as a place to promote tree dedication where residents can pick up a free sapling from Village Hall.*

- *Trustee Gier announced that Bridge Flowers – No Program in 2022 due to bridge repairs and that the Birdhouse program is complete.*
- *Trustee Gier talked about how the budget increased on the Arbor Day Park to \$235,000 approximately and that the committee will need grants. Beautification wants \$100,000 in FY23 budget as a match for these programs.*
- *Gier detailed various costs and said staff would be working on grants.*
- *Trustee Betsinger asked about ongoing annual maintenance costs and if the Board wanted to get into the park business.*
- *Trustee Gier said the first two years should be \$0 maintenance fees.*
- *Trustee Bauman asked how or why the Public Work Department could not maintain the park.*
- *Trustee Betsinger expressed concerns over other costs that may factor in.*
- *Trustee Jungermann felt the estimates shared by Trustee Gier were high.*
- *Trustee Betsinger expressed interest in exploring grant writer or organizing the order of grant requests.*
- *Village President Brolley asked for annual maintenance costs and to be cognizant of not asking or relying on too many donations for the project.*
- **Montgomery Fest Committee – Update from Doug Marecek**
 - *Trustee Jungermann announced the official dates are moved to August 19, 20, 21.*
 - *Trustee Jungermann said the carnival contract draft in hands and staff will be reviewing.*
 - *Trustee Jungermann asked staff to confirm first right of refusal – for 3rd weekend vs. 2nd. Weekend of August so that the fest could move back to the 2nd weekend if they chose.*
 - *The committee is looking into the car show and fireworks and the schedule of the day's events so there are no conflicts in 2022.*
 - *Trustee Sperling wants to get the talent show in again at least 1 hour on the stage.*
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VI. New Business / Discussion

- Communications Manager Nemetz asked if anyone had input or discussion on the status of Senior Events & Activities? Is this something the Board feels is still part of the Village mission. If no, we can seek other resources and services, if yes, what might be a longer timeline out of when we will reassess this program due to the ongoing COVID mitigations?
 - Trustee Gier said that Senior Events & Activities will be paused for the foreseeable future and nothing will take place until at least June or August.
 - Trustee Gier stated that Dime Jingle will continue because it is not a Village event and just a group that uses the multi-purpose room downstairs.

VII. Schedule of Upcoming Events

Intergovernmental Meeting | February 28 | 6:30P | Community Room

- VIII. Adjournment:** It was moved by Trustee Sperling and seconded by Trustee Jungermann to adjourn the meeting at 6:54P. Motion carried.