

President Brolley called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll Call

Trustee Gier	Yea	Trustee Betsinger	Yea
Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Lee	Yea	Trustee Marecek	Absent

Also present: Administrator Jeff Zoepfel, Attorney Laura Julien, Chief of Police Phillip Smith, Director of Public Works Mark Wolf, Director of Finance Justin VanVooren, Director of Community Development Rich Young, Senior Planner Jerad Chipman, Engineer Peter Wallers, Human Resources Manager Meghan Ostreko, Clerk Penny Fitzpatrick, Members of the Press and others.

Public Participation

A. Public Comments.

No Public Comments were shared.

B. Proclamation to Celebrate the 100th Anniversary of The League of Women Voters.

President Brolley read the Proclamation to Celebrate the 100th Anniversary of The League of Women Voters on February 14, 2020 in the Village of Montgomery. He shared the history of this civic organization and had a photo taken with the members of the Aurora Area Chapter League of Women Voters present at the meeting.

Trustee Sperling **moved to approve the Proclamation to Celebrate the 100th Anniversary of The League of Women Voters.**

Trustee Lee seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Lee, Trustee Betsinger, Trustee Jungermann and Trustee Gier voting yea.

C. Proclamation for Engineers Week.

President Brolley read the Proclamation declaring the week of February 16 - 22, 2020 as National Engineers Week in the Village of Montgomery.

Trustee Sperling **moved to approve the Proclamation for Engineers Week.** Trustee Gier seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Lee, Trustee Betsinger, Trustee Jungermann and Trustee Gier voting yea.

Consent Agenda

A. Minutes of the Village Board Meeting of January 27, 2020.

B. Executive Session Minutes of January 27, 2020.

C. Accounts Payable through February 6, 2020 in the Amount of \$384,293.77.

D. Building Report for January 2020.

E. Accounts Receivable Report for January 2020.

F. Water Production Report for January 2020.

Trustee Jungermann **moved to approve Items A-F on the Consent Agenda.** Trustee Sperling seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Gier, Trustee Sperling, Trustee Lee and Trustee Betsinger voting yea.

Items for Separate Action

A. Recommendation of the Plan Commission on PC 2020-001 Special Use Request for a Motor Vehicle Service Located at 1335 Douglas Avenue Suite G – Montgomery Autos.

President Brolley noted Items for Separate Action A. and B. regarding the Plan Commission Recommendation and Ordinance Granting a Special Use for a Motor Vehicle Service would be discussed together and acted on separately. Director Young summarized this request for a small auto sales business in the Family Pantry Shopping Center. He discussed whether outdoor displays would be permitted and whether the special use would terminate if the applicant moved from this location. Director Young summarized that staff and the Plan Commission recommended approval of this request.

The applicant, Raed Kattom of Montgomery Autos, stated this motor vehicle service would offer vehicles for sale in good condition and be insured and bonded. Trustees Lee, Jungermann and Betsinger inquired and Mr. Kattom and Director Young discussed whether this would be a permanent limited automotive special use, how many cars would be offered for sale, whether parking for other businesses would be affected and whether sales taxes for this limited liability company would be handled separately.

Trustee Jungermann **moved to approve the Recommendation of the Plan Commission on PC 2020-001 Special Use Request for a Motor Vehicle Service Located at 1335 Douglas Avenue Suite G – Montgomery Autos.** Trustee Betsinger seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Gier, Trustee Sperling, Trustee Lee and Trustee Betsinger voting yea.

B. Ordinance 1876 Granting a Special Use for Motor Vehicle Services – 1335 Douglas Avenue, Suite G (First Reading).

Hearing no further discussion on this item, President Brolley shared no action would not be taken on Ordinance 1876 at this time as this was First Reading. He noted this ordinance would be addressed at a future meeting under Items for Separate Action.

C. Recommendation of the Plan Commission on PC 2020-004 Z 2020 Zoning Map Update.

President Brolley shared Items for Separate Action C. and D. regarding the Plan Commission Recommendation and Ordinance 1875 Approving the Official Zoning Map for 2020 would be discussed together and voted on separately. Director Young noted this zoning map update included special use cases and plats of subdivisions granted in the last year and was published to meet annual state requirements. Trustee Jungermann inquired and Director Young clarified whether Ordinance 1850 Granting a Temporary Special Use for Outdoor Storage for FH Paschen was still under use or had expired.

Trustee Sperling **moved to approve the Recommendation of the Plan Commission on PC 2020-004 Z 2020 Zoning Map Update.** Trustee Gier seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Lee, Trustee Betsinger, Trustee Jungermann and Trustee Gier voting yea.

D. Ordinance 1875 Approving the Official Zoning Map for 2020 (Waiver of First and Passage on Second Reading).

Hearing no further discussion on this item, President Brolley called for a motion to approve Ordinance 1875 Approving the Official Zoning Map for 2020.

Trustee Sperling **moved to approve Ordinance 1875 Approving the Official Zoning Map for 2020 (Waiver of First and Passage on Second Reading).** Trustee Jungermann seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Lee, Trustee Betsinger, Trustee Jungermann and Trustee Gier voting yea.

E. Intergovernmental Agreement with the Village of Oswego and United City of Yorkville for Lobbyist Services.

Administrator Zoepfel summarized this intergovernmental agreement, noting it would share lobbyist service costs and address future shared Metra extension and water supply projects for these communities. Trustees Gier and Jungermann questioned and Administrator Zoepfel clarified whether this agreement applied only to shared interests or also to non-competing issues for the Village of Montgomery. President Brolley summarized this collaboration could help to secure federal and state funding for long reaching projects shared between these neighboring communities.

Trustee Jungermann **moved to approve the Intergovernmental Agreement with the Village of Oswego and United City of Yorkville for Lobbyist Services.** Trustee Betsinger seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Gier, Trustee Sperling, Trustee Lee and Trustee Betsinger voting yea.

F. Award of a Contract for Village-Wide Water Leak Survey to ME Simpson Company in the Amount of \$22,815.00.

Director Wolf noted ME Simpson Company performed a Village-wide water leak survey last year and staff is recommending approval of this award of a contract. President Brolley commented having water system leaks addressed before transitioning to a new water source was very valuable. Trustee Betsinger inquired and Director Wolf discussed the future possibility of extending the service contract with ME Simpson Company for up to three years to provide project continuity over time.

Trustee Gier **moved to approve the Award of a Contract for Village-Wide Water Leak Survey to ME Simpson Company in the Amount of \$22,815.00.** Trustee Sperling seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Lee, Trustee Betsinger and Trustee Jungermann voting yea.

G. Professional Services Agreement with Lauterbach & Amen LLP for Audit and Actuarial Services.

Director VanVooren summarized this item and noted this Professional Services Agreement synchronized the audit and actuarial service contracts with Lauterbach & Amen LLP to end at the same time. Trustee Jungermann inquired and Director VanVooren confirmed these two items were annually budgeted for and he requested approval for this professional services agreement.

Trustee Gier **moved to approve the Professional Services Agreement with Lauterbach & Amen LLP for Audit and Actuarial Services.** Trustee Lee seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Lee, Trustee Betsinger and Trustee Jungermann voting yea.

Items for Discussion

A. Pay and Compensation Study Presentation by GovHR USA.

Administrator Zoepfel summarized that GovHR USA performed a classification and compensation study for the Village. He noted the finalized study findings would come back for discussion during the annual budget meetings and for action and implementation by May 1, 2020. He introduced Joellen Cademartori, Chief Executive Officer for GovHR USA, who discussed how job evaluations, classifications and employee interviews were conducted and how a market analysis was completed including data from twenty-three similar municipalities. She further explained how the pay and compensation study results could be interpreted, implemented and administered over time to allow the Village to remain competitive in the marketplace.

Board discussion and questions were raised regarding how job description, salary grade and range data were defined and gathered and whether step or merit compensation plans from comparable communities were considered. Further questions inquired why the Village of Oswego was not included as a comparable community and also how Village employees cooperated with the survey process. Ms. Cademartori and Administrator Zoepfel addressed these questions, shared an electronic version of the survey results could be provided for review and noted additional questions should be directed to staff for clarification. President Brolley shared discussion and action on this item would be handled under Items for Discussion at a future meeting.

B. Unincorporated Water Tap Policy.

Director Young noted numerous requests for water service had been received from unincorporated commercial and residential properties. He requested Board feedback on whether to continue the existing water tap policy or to consider two alternate policy options which would annex unincorporated properties without charging a capital improvement road fee or alternately, would not require annexation but would require a water tap fee and a higher water service rate. Trustee Lee inquired and Director Young shared that most of the water service requests received were from residential users with wells that had failed or were failing. Administrator Zoepfel clarified whether the options considered would still require a water tap and meter fee and requested Board direction on which water tap policy option was preferred for unincorporated properties.

President Brolley inquired and Director Young and Engineer Wallers discussed whether contiguous unincorporated properties would need to be included together for consideration and whether annexation or pre-annexation agreements would apply for

them to receive water service. Board questions were raised regarding whether residential or commercial properties should be prioritized differently, if the road fee should be waived for residential users and if commercial properties should be required to be annexed to receive water service. Also asked were whether businesses on Montgomery Road were already annexed and receiving water service and whether Fox Metro sewer or existing septic services would apply to annexed properties.

President Brolley summarized annexation of unincorporated properties for water service could help to make code enforcement standards in the Village more consistent, improve the overall value of the community, assist with securing state shared revenues calculated on a per capita basis and bring Montgomery closer to home rule status. He noted this issue would come back for further discussion and possible action to determine whether a change to the unincorporated water tap policy was warranted and would be beneficial.

New or Unfinished Business

No New or Unfinished Business was shared.

Future Meetings

- A. Beautification Committee—Wednesday, February 12, 2020 at 6:00 p.m.
- B. Committee of the Whole Meeting – Tuesday, February 18, 2020 at 7:00 p.m. – Rescheduled to Monday, February 24, 2020 at 6:00 p.m.
- C. Intergovernmental Committee Meeting—Monday, February 24, 2020 at 6:00 p.m. – Rescheduled to Monday, March 9, 2020 at 6:00 p.m.
- D. Village Board Meeting—Monday, February 24, 2020 at 7:00 p.m.

Executive Session: None

Adjournment: 8:14 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Jungermann and seconded by Trustee Gier to **adjourn the meeting.**

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Gier, Trustee Sperling, Trustee Lee and Trustee Betsinger voting yea.

Respectfully submitted,

Penny Fitzpatrick
Village Clerk