

President Brolley called the meeting to order at 7:08 p.m. BSA Troop 12 from the VFW presented the colors and led the audience in the Pledge of Allegiance.

Roll Call

Trustee Gier	Yea	Trustee Betsinger	Yea
Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Bauman	Yea	Trustee Marecek	Yea

Also present: Administrator Jeff Zoephel, Director of Finance Justin VanVooren, Director of Community Development Sonya Abt, Village Engineer Peter Wallers, Director of Public Works Mark Wolf, Director of Finance Justin VanVooren, Chief of Police Phillip Smith, Village Attorney Laura Julien, Communications Manager Kristina Nemetz, Acting Village Clerk Debbie Buchanan, Members of the Press and others.

Public Participation

A. Public Comments.

There were no comments from the public. President Brolley announced the Village will likely continue to have Board Meetings available via Zoom, although this is no longer due to an emergency proclamation.

Consent Agenda

- A. Minutes of the Village Board Meeting of January 24, 2022.
- B. Building Report for January 2022.
- C. Accounts Payable through February 10, 2022 in the Amount of \$1,920,254.27.
- D. Accounts Payable through February 24, 2022 in the Amount of \$356,986.34.
- E. Accounts Receivable Report for January 2022.
- F. Water Production Report for January 2022.
- G. Refuse Report for December 2021.

Trustee Sperling **moved to approve Items A-G of the Consent Agenda.** Trustee Betsinger seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, Trustee Betsinger and Trustee Gier voting yea.

Items for Separate Action

A. Intergovernmental Agreement Between Kendall County and the Village of Montgomery for Intersection Improvements at Dickson Road, Cannonball Trail, and Galena Road.

Director Wolf said the current schedule for these intersection improvements would be to design them in FY 2023 and do construction in FY 2025, with funding in the IRP in future budgets. President Brolley asked, and Director Wolf explained that the total cost includes construction but not land cost because the Village still needs to identify the parcels that need to be acquired. Engineer Wallers said the issue is how much right of way is needed. The preliminary hearing with the County will help to identify that. Trustee Marecek asked if the intersection will be a roundabout and Director Wolf said it will be signalized.

Trustee Marecek **moved to approve an Intergovernmental Agreement Between Kendall County and the Village of Montgomery for Intersection Improvements at Dickson Road, Cannonball Trail, and Galena Road.** Trustee Bauman seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

B. Rejection of Bids for Condition Assessment of the Water Distribution System Valves.

Director Wolf stated that staff discovered this was bid as prevailing wage work but can be excluded; therefore, staff is asking the Board to reject all bids. The project had been scheduled to start this year but will instead start next fiscal year due to the timing of the new RFP.

Trustee Marecek **moved to Reject Bids for Condition Assessment of the Water Distribution System Valves.** Trustee Gier seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

C. Final Design Services for Montgomery Park Improvements.

Director Wolf said the Board directed staff to move into final design of the park with the target to complete the work prior to Montgomery Fest. Total estimate of the contract is \$60,450.00. President Brolley asked about the cost and process for approving and paying for additional stakeholder meetings and said he doesn't want to slow the process down. Director Wolf said the Board would need to authorize additional expenses prior to meetings with stakeholders.

Trustee Marecek **moved to approve Contract with Signature Design Group-for Final Design Services for Montgomery Park Improvements.** Trustee Bauman seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

D. Ordinance No. 1953 Declaring Surplus Property.

Trustee Jungermann **moved to approve Ordinance No. 1953 Declaring Surplus Property.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

E. Award of Contract to Builders Paving, LLC in the Amount of \$2,462,000.00 for the 2022 Infrastructure Roadway Program.

Director Wolf said that the IRP bids came in favorable this year, due to EEI and staff getting bids out early in the season. Bids were received February 18th and were approximately 8.5% under the engineers' estimate.

Trustee Jungermann **moved to approve Award of Contract to Builders Paving, LLC in the Amount of \$2,462,000.00 for the 2022 Infrastructure Roadway Program.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

F. Resolution No. 2022-002 Accepting Drainage Easement (Frelk Offsite Easement) for the Village of Montgomery.

Director Abt said the long-term goal is to provide improved drainage in that area, and this easement allows for a 12" storm sewer to be constructed to connect to the Frelk basin. It will help to drain the basin as well as the Johnston and Lindenwood subdivisions. President Brolley asked if we paid for the easement. Engineer Wallers said no, it was donated. The work is funded by a fee paid in lieu of the stormwater ordinance within the watershed and a contribution from the Gas N Wash site.

Trustee Gier **moved to approve Resolution No. 2022-002 Accepting Drainage Easement (Frelk Offsite Easement) for the Village of Montgomery.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

G. Resolution No. 2022-003 Accepting Water and Stormwater Management Easements and Right-of-Way along Baseline Road (Central States Bus) for the Village of Montgomery.

Director Abt said in order to complete the Central States Bus development, they needed to complete water and sewer lines across the property. Previously there was no formal right of way, so the Village required this formal dedication.

Trustee Gier **moved to approve Resolution No. 2022-003 Accepting Water and Stormwater Management Easements and Right-of-Way along Baseline Road (Central States Bus) for the Village of Montgomery.** Trustee Sperling seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

H. Recommendation of the Planning & Zoning Commission on PZC 2021-021 Variance Requests for Montgomery Business Center – Proposed Lots 8 & 9.

Director Abt said the petitioner is proposing two industrial buildings on Lots 8 & 9 at the NE corner of Aucutt and Commerce. The buildings would be on the southern portion and face north, with the entrances not facing the street, so a variance for that is required. A variance for illumination is also required since they will be accessing from a common access drive off Commerce Drive that requires illumination. They are also asking for relief in truck/trailer parking spaces. The Planning and Zoning Commission recommends approval subject to certain conditions. President Brolley asked if there is a user and Director Abt said not at this time.

Trustee Marecek **moved to approve the Recommendation of the Planning & Zoning Commission on PZC 2021-021 Variance Requests for Montgomery Business Center – Proposed Lots 8 & 9.** Trustee Gier seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

I. Ordinance No. 1954 Granting Variances from Sections 8.20.B.5 (Principal Entrance Location), 11.04.C.1 (Illumination Standards) and 10.04.A.3 (Parking Design Standards) of the Village of Montgomery's Unified Development Ordinance (Montgomery Business Center – Proposed Lots 8 & 9).

Trustee Jungermann **moved to approve Ordinance No. 1954 Granting Variances from Sections 8.20.B.5 (Principal Entrance Location), 11.04.C.1 (Illumination Standards) and 10.04.A.3 (Parking Design Standards) of the Village of Montgomery's Unified Development Ordinance (Montgomery Business Center – Proposed Lots 8 & 9).** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

J. Award of Contract to All Service Contracting Corporation in the Amount of \$78,332.65 for Wells No. 14 & 15 Water Treatment Plant Cation Exchange Media Replacement.

Director Wolf said this is an item related to the cation exchange media purchase. This is the labor portion that goes along with that work. It is for replacing media in three vessels in Well 14/15 treatment facility.

Trustee Gier **moved to approve Award of Contract to All Service Contracting Corporation in the Amount of \$78,332.65 for Wells No. 14 & 15 Water Treatment Plant Cation Exchange Media Replacement.** Trustee Bauman seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

K. Advanced Metering Infrastructure for Water Meter Data Collection (AMI).

Director Wolf said this item has been discussed over the past few years and is ready to be implemented. This system will allow the Village to remotely read the new water meters that are being installed over the next four years. This is the fixed base network system. There are fixed costs associated with this along with annual costs. The annual cost includes Internet access at the water towers where there is currently no Internet service.

Trustee Gier **moved to approve Contract with Core & Main for Advanced Metering Infrastructure for Water Meter Data Collection (AMI).** Trustee Sperling seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek and Trustee Betsinger voting yea.

L. Professional Advisory Services for Enterprise Resource Planning (ERP) Assessment and Selection.

Director VanVooren said for several years staff has been discussing the advantages of obtaining software that would serve all departments instead of the current individual software packages that don't communicate with each other. Our financial software provider notified us that they will stop supporting our current version in the next couple of years, so staff would like to move ahead with the process of selecting a unified software package. Plante Moran would help create an RFP, review the proposals, select a vendor and negotiate a contract. Staff recommends a contract with a not-to-exceed amount of \$55,370.00. \$800,000 is included in the FY23 budget for purchase and implementation of the new software. Trustee Jungermann inquired how old the current software is, and Director VanVooren said each department is different, but the financial software is from 2003. Most new software is GIS (address) based and will be Internet based and will be more user friendly. Trustee Bauman asked if hiring a company to help choose the software is common procedure. Director VanVooren said yes, and we don't have the staff to do it alone. This company is not associated with any particular vendor but has expertise and more knowledge than we have. They will help make sure the software can integrate our information into the new systems. It will take about a year for the process, which includes time to select the vendor, run both systems for a couple of months and finally make the switchover. Trustee Bauman asked if this type of software would require a dedicated Director of IT to manage. Trustee Betsinger also expressed that there is a need for an IT position.

Trustee Marecek **moved to approve Professional Advisory Services for Enterprise Resource Planning (ERP) Assessment and Selection.** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

M. Award of Contracts for New Public Works Facility – Bid Release #3.

Director Wolf said Bid #3 for the Public Works building was opened on February 18th. Bids were high but Camosy and staff worked on valued enhancement items to find savings and cut overages by almost 50%. Trustee Jungermann asked how we can get this project back on budget. Director Wolf said we are not back to budget but are as close as we can get and still have a functional building. Some things such as landscaping can be completed in future years. Todd Peyron from Camosy was present to answer questions. Trustee Jungermann asked if the Board could reject some of the high bids and rebid. Mr. Peyron advised it is unlikely that would get any better costs at this time in the current market. Director Wolf said the costs are not related to labor, but to product and availability in the current market situation. President Brolley said he appreciates staff and Camosy working to cut costs. It is a difficult time to build, but we are committed and need the structure. Director Wolf said they are not restricting anything that they can't add back in later. Trustee Gier asked about the completion date and Mr. Peyron said that is March 1, 2023. President Brolley asked if this is the last bid package. Camosy said there are a couple more, since the elevator and a couple other items didn't get any bids so that will be rebid.

Trustee Gier **moved to approve Award of Contracts for New Public Works Facility – Bid Release #3.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

New or Unfinished Business

Trustee Gier reported that a couple weeks ago there was a catastrophe on Margaret Drive and Public Works had to bypass pump and man it 24/7 for five days. There was no impact on any residents during that time and he wanted to recognize Public Works and Shawn Murphy for working hard and making that happen despite the terrible weather.

Trustee Marecek announced that the Police Department is doing the Polar Plunge on March 5th. People can contact the Police Department to support and donate. Proceeds go to Special Olympics and there is a link on the Village Facebook page.

Items for Discussion

A. Fiscal Year 2023 General Fund Budget.

President Brolley asked that the proposed budget be posted on the Village website after this meeting.

Director VanVooren reviewed the FY22 General Fund budget and projected actuals. He also reviewed the proposed FY23 General Fund revenue and revenue sources along with expenditures. Some specific new General Fund expenditures in the FY23 budget are four new employee positions, a \$25K increase for Montgomery Fest, Mill District Plan Update at \$50K, reroofing the existing Public Works building at \$100K, painting at the police station for \$78K and reconfiguring the records division at \$30K.

President Brolley requested a staffing plan for five years out. He asked Board members to let Director VanVooren know any questions on the budget and asked Director VanVooren to provide answers to everyone. There will be a Public Hearing for the budget on March 14th and a review of other budget funds, then on March 28th will be Second Reading of the budget.

Trustee Betsinger asked if the Board can please get agendas on Thursday in the future.

Future Meetings

- A. Planning and Zoning Commission – Thursday, March 3, 2022 at 7:00 p.m.
- B. Beautification Committee – Wednesday, March 9, 2022 at 6:00 p.m.
- C. Village Board Meeting—Monday, March 14, 2022 at 7:00 p.m.
- D. Historic Preservation Commission – Monday, March 21, 2022 at 6:30 p.m.
- E. Committee of the Whole – Tuesday, March 22, 2022 at 7:00 p.m.

- F. Intergovernmental Committee – Monday, March 28, 2022 at 6:30 p.m.
- G. Village Board Meeting—Monday, March 28, 2022 at 7:00 p.m.

Adjournment: 8:22 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Jungermann and seconded by Trustee Betsinger to **adjourn the meeting.**

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

Respectfully submitted,

Debbie Buchanan
Acting Village Clerk