

President Brolley called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll Call

Trustee Gier	Yea	Trustee Betsinger	Yea
Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Bauman	Yea	Trustee Marecek	Yea

Also present: Administrator Jeff Zoepfel, Director of Finance Justin VanVooren, Director of Community Development Sonya Abt, Village Engineer Peter Wallers, Director of Public Works Mark Wolf, Director of Finance Justin VanVooren, Chief of Police Phillip Smith, Village Communications Manager Kristina Nemetz, Acting Village Clerk Debbie Buchanan, Members of the Press and others. Attorney Laura Julien was present via Zoom.

Public Participation

A. Public Comments.

There were no comments from the public.

Consent Agenda

- A. Minutes of the Village Board Meeting of February 28, 2022
- B. Building Report for February 2022
- C. Accounts Payable through March 14, 2022 in the Amount of \$394,350.73
- D. Refuse Report for January 2022
- E. Water Production Report February 2022
- F. Appointment of Village Clerk
- G. Appointment to Historic Preservation Commission
- H. Resolution Authorizing Application for Kane County Grand Victoria Riverboat Funds

Trustee Jungermann **moved to approve Items A-H of the Consent Agenda.** Trustee Marecek seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

Following the vote, Village President Matt Brolley administered the oath of office to Debbie Buchanan as Village Clerk.

Items for Separate Action

A. Recommendation of the Planning & Zoning Commission on PZC 2022-001 Sign Variation Request for 2000 Orchard Rd. – Walmart. Director Abt said Walmart is proposing to replace their wall signs. The UDO only allows one sign on a building, which is a change from previous rules, so Walmart would require a variance to replace all their current signs. The Planning & Zoning Commission recommended approval with conditions. Trustee Betsinger asked if she foresees issues in the future with other businesses, and Director Abt said that is possible for larger developments.

Trustee Marecek **moved to approve Recommendation of the Planning & Zoning Commission on PZC 2022-001 Sign Variation Request for 2000 Orchard Rd. – Walmart.** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

B. Ordinance Granting a Sign Variation – 2000 Orchard Road – Walmart.

There was consensus to place this item on the consent agenda for a future meeting.

C. Recommendation of the Planning & Zoning Commission PZC 2022-003 Coffman Sign Variation Requests for 1149 S. Lake St.

Director Abt said Coffman has an existing non-conforming pole sign that they would like to change to an electronic pole sign that would need a variation. The Planning & Zoning Commission recommended approval with conditions.

Trustee Marecek **moved to approve Recommendation of the Planning & Zoning Commission PZC 2022-003 Coffman Sign Variation Requests for 1149 S. Lake St.** Trustee Gier seconded this motion.

5 Yea. 1 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea. Trustee Jungermann voting no. Trustee Jungermann explained there was a request for an electronic sign on Orchard Road several years ago and he voted no on that, so he felt he needed to vote no in this case as well.

D. Ordinance Granting a Variations from Sections 6.04 (Nonconforming Site Elements) and Section 12.05.B.6 (Electronic Message Signs) of the Village's Unified Development Ordinance (1149 S. Lake Street – Coffman Truck Sales).

President Brolley stated that this will be placed on the next agenda under Items for Separate Action.

E. A Resolution Authorizing the Execution of an Agreement for the Enforcement of Private Property Parking and Traffic Regulations (325 S. Route 31, LLC – The "Grid").

Administrator Zoepfel explained that this agreement would allow police to enforce traffic issues on The Grid property and on Cat Drive, at the request of Grid ownership. Chief Smith said there are similar agreements in place with other businesses as well. Trustee Sperling asked about Cat Drive remaining a private road and Director Abt said there has been no request to change it at this time.

Trustee Marecek **moved to approve a Resolution Authorizing the Execution of an Agreement for the Enforcement of Private Property Parking and Traffic Regulations (325 S. Route 31, LLC – The "Grid").** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

F. Ordinance amending the Village code section 3-20(a) Alcoholic Beverages – Persons not entitled to license regarding resident request.

Administrator Zoepfel explained that the Class A liquor license requires the holder to be a Village resident, but none of the other classes have that requirement. Attorney Julien verified there is no State requirement for this; only this one Class is being modified.

Trustee Marecek **moved to approve Ordinance amending the Village code section 3-20(a) Alcoholic Beverages – Persons not entitled to license regarding resident request.** Trustee Bauman seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

G. Agreement for Professional Services Construction Engineering for the 2022 Infrastructure Road Program.

Director Wolf explained this agreement is for construction engineering for the FY23 IRP program that was awarded to Builders Paving.

Trustee Gier **moved to approve Agreement for Professional Services Construction Engineering for the 2022 Infrastructure Road Program.** Trustee Sperling seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

H. A Waiver of Bids for Douglas Road & Montgomery Traffic Signal Improvements.

Director Wolf stated that the Village has an agreement with Kane County that requires us to maintain the traffic signal on Montgomery Road. However, these signals are beyond their life expectancy and the intersection requires a signal upgrade. This is more than maintenance, so the county is agreeing to split the cost of this project. They are agreeable to use Meade Electric for the work.

Trustee Gier **moved to approve a Waiver of Bids for Douglas Road & Montgomery Traffic Signal Improvements.** Trustee Sperling seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

I. Award of Contract to Cornerstone Partners for Landscape Services

Director Wolf explained that staff is proposing a one-year contract with Cornerstone. This item had gone out to bid previously and Cornerstone has had the contract since 2017. The Village will be getting new licensing related to GIS, so staff is going through quantities and validating and needs time to do that, especially related to work performed by SSAs and HOAs. This would allow

Cornerstone to do the work for one more year while staff ensures the quantities are complete and accurate. This will help attract more bidders when it goes out to bid next year.

Trustee Gier **moved to approve Award of Contract to Cornerstone Partners for Landscape Services.** Trustee Jungermann seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

J. Ordinance approving the FY2023 Annual Budget (First Reading).

Director VanVooren stated this is First Reading of the budget. There were no questions or changes since the last time.

K. Award of Contract for 2022 Village Wide Leak Survey.

Director Wolf said that as the Village moves forward with obtaining Lake Michigan water through the DuPage Water Commission, there is a need to reduce non-revenue water loss. The Village-wide leak survey is done annually and plays an important role in this. ME Simpson was the only bidder. The bid was slightly over budget due to current fuel costs for the vehicle used in the project. Trustee Gier asked about the Village buying its own correlator and Director Wolf said they are evaluating that now.

Trustee Gier **moved to approve Award of Contract for 2022 Village Wide Leak Survey.** Trustee Sperling seconded this motion.

6 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek, and Trustee Betsinger voting yea.

Trustee Jungermann asked if metering would help determine if there are more leaks in Boulder Hill and Engineer Wallers said yes, it is part of the investigative work. Trustee Jungermann commented that many Boulder Hill residents believe they are paying double the water rate as Village residents, but their rate is only 20% higher so he asked the press to help get that information out to people.

Items for Discussion

A. Shared use path – 5-year plan.

Engineer Wallers presented a PowerPoint on pedestrian connectivity. He summarized the accomplishments of the gap closure plan and said the second (future) part will be a global approach to connect the west side of the Village to the east side. He presented several options to accomplish this along with possible funding assistance options. The next steps are to review path options, identify the preferred path options with cost estimates, select the final option, conduct Phase I planning and apply for funding assistance. President Brolley pointed out that the park districts and counties are also committed to trail connectivity and could be supportive of some of these plans. Trustee Betsinger asked for neighborhood-centered distance mapping as the Board considers options. Trustee Bauman asked for the packet of information to be emailed to all trustees.

B. Village Brand Standards Update

Communications Manager Nemetz presented information on the Village's updated logo, seal and branding. The new logo continues the use of Gray's Mill, the bridge and river, while the new seal adds the silo. The Village will launch a website redesign in June to include the new brand standards. The Village will also be moving to a digital letterhead in the future so the only hard cost will be updating business cards as needed.

C. Budget – Capital; Other funds

Director VanVooren said there were a couple of changes in the General Fund since the February 28th meeting. Health and liability insurance was reduced; also video gaming fees were increased due to a change in the law that now allows non-home rule communities to collect up to \$250/year for each video gaming terminal. This fee will be brought back to the board in the future for consideration. Director VanVooren also reviewed Other Funds. President Brolley said the vote on the budget will take place on March 28th.

New or Unfinished Business

Executive Session

Future Meetings

Village Board Meeting

March 14, 2022

Page 4 of 4

- A. Historic Preservation Commission – Monday, March 21, 2022 at 6:30 p.m.
- B. Committee of the Whole – Tuesday, March 22, 2022 at 7:00 p.m - CANCELED
- C. Intergovernmental Committee – Monday, March 28, 2022 at 6:30 p.m – CANCELED
- D. Village Board Meeting—Monday, March 28, 2022 at 7:00 p.m.
- E. Plan commission – Thursday, April 7, 2022 at 7:00 p.m.
- F. Village Board Meeting – Monday, April 11, 2022 at 7:00 p.m.

Adjournment: 8:38 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Jungermann and seconded by Trustee Marecek to **adjourn the meeting.**

6 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Betsinger, Trustee Gier, Trustee Sperling and Trustee Bauman voting yea.

Respectfully submitted,

Debbie Buchanan
Village Clerk