

President Brolley called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Roll Call

Trustee Gier	Yea	Trustee Betsinger	Absent
Trustee Sperling	Yea	Trustee Jungermann	Yea
Trustee Bauman	Yea	Trustee Marecek	Yea

Also present: Administrator Jeff Zoepfel, Director of Public Works Mark Wolf, Director of Finance Justin VanVooren, Director of Community Development Sonya Abt, Village Engineer Peter Wallers, Chief of Police Phillip Smith, Communications Manager Kristina Nemetz, Deputy Clerk Debbie Buchanan, Members of the Press and others.

Public Participation

A. Public Comments.

There were no public comments this evening.

B. Tax Levy Announcement.

Director VanVooren explained that the tax levy must be announced at least 20 days prior to passage of the tax levy, which will take place on December 13th. Staff is proposing a tax levy of \$2,337,400 which is an increase of 2.96% over last year. If approved, this means that for an average existing homeowner, taxes to the Village of Montgomery would go up by \$4. Trustee Jungermann said the PTELL has been frozen for 8 years and he would like to see it frozen again. Several other trustees expressed that costs continue to rise, and after freezing taxes for 8 years straight, they would be in favor of this small increase. There will be a public hearing on the tax levy in two weeks and then the board will vote on the tax levy on December 13th. The notice will be published in the newspaper on Thursday.

Consent Agenda

- A. Minutes of the Village Board Meeting of October 25, 2021.
- B. Building Report for October 2021.
- C. Water Production Report for October 2021.
- D. Refuse Report for September 2021.
- E. Accounts Payable through November 4, 2021 in the Amount of \$544,893.64.

Trustee Jungerman moved to approve Items A-E of the Consent Agenda. Trustee Marecek seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Gier, Trustee Sperling and Trustee Bauman, voting yea.

Items for Separate Action

A. Recommendation of the Planning and Zoning Commission on PZC 2021-015 Special Use Amendments for Gray's Mill Estate – 211 N River Street.

Director Abt explained that Gray's Mill currently has a special use for a banquet hall including outdoor dining. They would like to do a banquet hall expansion to the side of the building instead of the rear of the building. The silo would be placed over the creek instead of the lower parking lot. Since the locations are changing, the special use needs to be amended. The PZC recommended approval of the special use with conditions including a letter of no objection from the Army Corps of Engineers regarding the silo placement.

Trustee Sperling moved to approve the Recommendation of the Planning and Zoning Commission on PZC 2021-015 Special Use Amendments for Gray's Mill Estate – 211 N River Street. Trustee Jungermann seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Sperling, Trustee Bauman, Trustee Jungermann, Trustee Marecek and Trustee Gier voting yea.

B. Ordinance 1932 Granting an Amendment to Existing Special Uses to Allow for the Expansion of a Banquet Hall, Including the Silo, and Outdoor Dining Area (First Reading).

President Brolley asked when they plan to begin construction. Owner Phil Cullen said probably in the spring as soon as the engineering is done. President Brolley said everything so far has been stellar and he is very impressed and has no doubt the expansion will be a gem

in the downtown. Trustee Marecek asked if the letter of no objection will be provided prior to approval of the ordinance. Director Abt said no, but it will be required before the permit can be issued. It was agreed to add this item to the Consent Agenda at the next meeting.

C. Recommendation of the Planning and Zoning Commission on 2021-016 Special Use for H.H. Shufeldt Whiskey Company – 211 N River Street.

Director Abt stated that a whiskey distillery is proposing to locate within the first floor of the proposed silo. They would have a screened-in dining area for a tasting bar and the back 85% would be back-of-house where the whiskey would be blended and stored. The PZC recommended approval of the Special Use.

Trustee Marecek **moved to approve Resolution 2021-016 Adopting a General Whistleblower Protection Policy.** Trustee Jungermann seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungermann voting yea.

D. Ordinance 1933 Granting a Special Use for a Whisky Microdistillery (H.H. Shufeldt Whisky Company – Gray’s Mill Estate – 211 N. River Street) (First Reading).

It was agreed to place this on the Consent Agenda for Second Reading at the next Board Meeting.

E. Ordinance 1934 Authorizing the Purchase of Real Property (Acquisition of 23.5 Acres Along Aucutt Road) (Waiver of First and Passage on Second Reading).

Administrator Zoepfel explained this is for the purchase of 23.5 acres on Aucutt Road for part of a regional detention facility. The closing is scheduled for Wednesday and the Board needs to publicly approve the purchase. The amount came in under the authorized amount.

Trustee Marecek **moved to approve Ordinance 1934 Authorizing the Purchase of Real Property (Acquisition of 23.5 Acres Along Aucutt Road) (Waiver of First and Passage on Second Reading).** Trustee Bauman seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Marecek, Trustee Gier, Trustee Sperling, Trustee Bauman and Trustee Jungerman, voting yea.

F. Resolution 2021-017 Authorizing the Use of 2021-2022 Motor Fuel Tax for Snow Removal Materials.

Director Wolf said weather forecasting is no long an authorized MFT expense so that will be removed. This resolution approves the use of MFT funds for salt and snow removal. It approves 1200 tons but the Village can take as much as 1440 tons as needed.

Trustee Gier **moved to approve Resolution 2021-017 Authorizing the Use of 2021-2022 Motor Fuel Tax for Snow Removal Materials.** Trustee Marecek seconded this motion.

5 Yea. 0 No. Motion carried. Trustee Gier, Trustee Sperling, Trustee Bauman, Trustee Jungermann and Trustee Marecek voting yea.

Items for Discussion

A. Mayfield Drive.

Engineer Wallers presented a report on the Mayfield Drive partial closure and said they hope to leave the temporary closure in place over the winter and review again in the spring or early summer. Data collected shows an 80% reduction in traffic after the closure, so it has been very effective at reducing traffic as well as speed. The Board may want to consider a permanent roadway closure with permanent islands that would improve aesthetics for residents.

Trustee Jungermann asked if we could close off all traffic and force traffic to turn around, but other board members were not in favor of that option for safety reasons. Trustee Gier asked if Mayfield is still considered a primary road for snow plowing, or if it is secondary now due to reduced traffic counts. Director Wolf it may stay primary, but he will look at that and get back to him.

B. Monthly Water Billing Schedule.

Director VanVooren presented information on upcoming changes to the water billing cycle. The December 1st bills will be due on December 20th to allow payments to be received and recorded before the next bill on January 1st. Every month after that will be billed on the first and will be due on the 20th. After two missed payments water would be shut off; however, there will be no shut offs in December while people are getting used to the shorter payment period. The upcoming water bills will include information on the new water billing cycle and due dates.

Communications Manager Nemetz discussed the marketing plan for these changes which will be highlighted on social media, the December newsletter and the Village website. It will be an education process to get people used to bills being due on the 20th of the month. Director Wolf said monthly billing will help reduce the amount of shut-offs by making payments more manageable, and it will be easier to identify high water bills sooner. The process for late payments and payment arrangements was also discussed.

New or Unfinished Business

Trustee Gier announced that holiday decoration judging will be December 8th and judges are needed. He also thanked Public Works for the new population and welcome signs and noted that the new banners look good. The birdhouses are in disrepair so they have ordered new ones and Public Works is working on installing them. Also, next year there will not be flowers on the bridge due to maintenance work on the bridge.

Trustee Jungermann asked about lowering the unposted speed limit to 25 mph. Administrator Zoephel said staff is looking into that and will bring it back to a future meeting.

Future Meetings

- A. Beautification Committee – Wednesday, November 10, 2021 at 6:00 p.m.
- B. Water Source Board Summit – Saturday, November 13, 2021 at 9:00 a.m.
- C. Committee of the Whole Meeting – Tuesday, November 16, 2021 at 7:00 p.m. (Canceled)
- D. Intergovernmental Committee Meeting—Monday, November 22, 2021 at 6:30 p.m.
- E. Village Board Meeting—Monday, November 22, 2021 at 7:00 p.m.

Executive Session

Adjournment: 8:30 p.m.

Seeking no further business to come before the Board, it was moved by Trustee Jungermann and seconded by Trustee Marecek to **adjourn the meeting.**

5 Yea. 0 No. Motion carried. Trustee Jungermann, Trustee Marecek, Trustee Gier, Trustee Bauman and Trustee Sperling voting yea.

Respectfully submitted,

Debbie Buchanan
Deputy Village Clerk