



200 N River St.

Montgomery, IL 60538

Email to: permits@montgomeryil.org

(630) 896-8080 ext 9023

Temporary Use Application

(Please note- All Applications must include a Site Plan showing the location and site details of the use.)

Permit not required for Portable Outdoor Storage Containers (POD) for less than 3 weeks (Must not block sidewalk and cannot be located in the street)

Temporary Outdoor Sale

Farmers Market

Block Party

Temporary Food Vendor

Outdoor Entertainment

Other

Name of Applicant: _____

Name of Organization/Company: _____

Address: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

Contact Person: _____

Location (if other than above): _____

Proposed Date(s): _____ Start/End Times: _____

Event Description: _____

For Block Parties ONLY: Are Fire/Police Requested (if available) Yes

Are barricades needed? Yes If yes, at what location(s): _____

Owner or Authorized Persons Signature Date

NO PERMIT SHALL BECOME EFFECTIVE UNTIL SUCH DATE AS THE REQUIRED APPLICATION HAS BEEN SUBMITTED AND IS ON FILE WITH THE VILLAGE. **THE FEE FOR TEMPORARY USE IS \$100.00.** (NO FEE FOR BLOCK PARTY)

-Village Use Only-

Date of receipt: _____ Zoning District: _____ Sufficient Parking: _____

Public Works Approval: _____ Result of Final Inspection: _____ Police Notified: _____

Permit #: _____ Issue Date: _____ Expiration: _____ Approved By: _____