



## Deck Permit Requirements

Submit all application materials to: [permits@montgomeryil.org](mailto:permits@montgomeryil.org)

Complete ALL yellow highlighted sections of the Permit Application and submit with the following:

Julie Dig # (Call 8-1-1 or online at <https://www.illinois1call.com/>)

In description: include the dimensions and height from the ground

Contractor Listed (Company name -or- put "Home Owner" if doing yourself)

Plat of Survey/As Built drawing with deck location marked (looks like a map of your property, you got this at closing when you purchased the home.)

Construction Plans/Drawings as described below. No freehand drawings will be accepted.

Contact your HOA (if applicable)

Please note: We cannot process an application without the above information and the Julie dig number (DO NOT LEAVE BLANK). Please work with your contractor to obtain this number before applying.

### Deck Plans/Drawings must include:

- Size and depth of concrete piers and locations
- Size, length and spacing of floor joists and flooring material type
- Size, length and spacing of any beams and support of same, provide type and grade of lumber
- How deck and framing will be supported at the house (if attached)
  - Show flashing detail for framing members attached to house
- Railing details (if present)
- Stair details (if present)
- Handrail details (if present)

### General Requirements:

- May not be located in an easement.
- Post holes must be 42" and pier must be 8" minimum diameter.
- Burial of pier/post in concrete is not permitted.
- 36" railings required if deck is 24" or higher (above finished grade)
- Stairs required if deck is 8" or higher (above finished grade)
- Cannot block any natural drainage of the lot.

Inspections Required: Post Hole Inspection & Final Inspection