



200 N. River  
Phone (331)212-9023  
Fax (630) 896-0791  
www.ci.montgomery.il.us

## WOOD DECKS

### 1. PERMIT REQUIRED

2. All Contractors must be licensed with the Village.
3. Provide a copy of your plat of survey showing the proposed location, distance to property lines and size of deck.
4. Submit to the Building Department one complete construction drawings.
5. These drawings should include the following:
  - a. Size and depth of concrete foundation and location (minimum 42" below grade and minimum width 8" diameter). Post for decks elevated 1" from top of concrete. Burial of post into concrete is **NOT** allowed.
  - b. Size, length, and spacing of all floor joists and type of flooring material.
  - c. Size, length and spacing of any beams and support of same. Also, give type and grade of lumber.
  - d. Show how deck and framing members are to be supported at house. Show flashing detail for framing members attached to house.
  - e. Provide guardrail 36" high on any deck 24" or over above finished grade. Show spacing detail of balusters - 4" spacing in between.
  - f. Provide stairs and data on any deck over 8" above finished grade.
  - g. Provide handrail on any set of stairs 24" or more above finished grade.
6. Do not block any natural drainage of lot by construction of deck.
7. Set backs vary, check with building inspector.
8. Inspections Required: Post Holes and Final Inspection

**J.U.L.I.E. 1-800-892-0123**

Joint Utility Location Information for Excavators

Dig number \_\_\_\_\_ Date Notified \_\_\_\_\_

**Please Note: J.U.L.I.E. requires 48-hours notice before digging.**

Once the application has been received and the plan review has been completed (allow approximately **one week**), a member of our staff will call you to let you know your permit is ready to be picked up. You will be expected to pay for the permit at this time. Fee is \$55.00. We accept cash, personal check, Visa or Master Card.

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