



Office Use Only

Initials/Date Received: _____

Approved By: _____

Date Approved: _____

Permit #: _____

SMALL CELL PERMIT APPLICATION

Owner/Service Provider:

Site Address/Location:

Pole Owner: Village Electric Private Property Other: _____

Pole #: _____ Lat: _____ Long: _____

Description of Work

For all Small Cell Facilities, the applicant must provide the following at the time of submittal otherwise the permit application will be denied.

1. Application with all pertinent information provided.
2. Letter from pole owner giving you rights to the pole.
3. A picture of the exact pole and the surroundings. Multiple pictures may be included.
4. Structural analysis from a certified Engineer stating the pole can accept the weight of new equipment.
5. Set of final construction plans (not preliminary).
6. Applicable permit. \$650 single site, or \$350 per site for consolidated application. (non-refundable).
7. If applying for multiple sites, all the above will be needed for each. **(Maximum of 25 sites. See second page)**
8. A separate permit will be required for any street or lane closures needed to perform the work in a safe

Contractor Information

General Contractor: _____ License Number: _____

Applicant Signature and Contact Information

Signature: _____ Date: _____

Address: _____ City: _____ St: _____ Zip: _____

Email: _____ Phone: _____

Colocation (Max 25)

Site #	Location	Lat/Long	Pole Owner
1			
2			
3			
4			
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