

Montgomery **MERRY** & Bright

FESTIVAL OF TREES

Sunday, December 5 - Thursday, December 30 | River Street & Village Hall



NEW

Outdoor Live River Street Tree Sponsor

Fee \$100 | Must provide outdoor weather-proof decor and lighting

Feature your business or organization from December 5 through 30 along River Street for all to see. This is a great way to show support of the Montgomery community and showcase your brand for all who attend the Tree Lighting, visit River Street, or come to see the River Street lights during December.

The fee covers a 5-6' Douglas Fir purchased from local Schaefer's Greenhouse and includes installation, staking, and watering by Village of Montgomery Public Works. Additionally, all outdoor tree sponsors will receive a 24"x18" corrugated sign with their logo to be staked in front of their tree and have a chance to win the Mayor's Choice Award.

This is open to residents, families, businesses, nonprofits, or organizations, but is limited to 25 spaces. The participant must provide all weather-proof / environmentally friendly decor and must light the tree (provide lights and install). Decorating must take place between December 1 beginning at 8:30A and complete by December 5 at noon.



TRADITIONAL

Indoor Artificial Tree Sponsor

Fee \$0 | Must provide tree, decor, and lighting

- The Village will continue to offer the traditional indoor tree festival complete with community voting as in years past. Participation in this contest is a great way to showcase your business or support Montgomery indoors at Village Hall to showcase to all who attend the Tree Lighting or visit Village Hall between December 5-30.

- There is no fee for participation but space is limited to 25 trees. Participants must provide a minimum 5', maximum 9' artificial tree, with decor and lighting. An 8.5"x11" sign will be distributed to each group to incorporate into your tree decor for proper labeling.

- This is open to residents, families, businesses, nonprofits, or organizations. Tree decorating must take place between the hours of 8A-4:30P December 1, 2, or 3.

For questions or additional information please contact:

Kristina Nemetz, *Communications Manager*

Phone | 331-212-9010

Email | knemetz@montgomeryil.org



Tree Lighting

DEADLINE FOR PARTICIPATION
NOVEMBER 22

- Gold Tree Lighting Sponsor | \$3,000
- Silver Tree Lighting Sponsor | \$1,000
- Red Tree Lighting Sponsor | \$500

SPONSORSHIP & PAYMENT SUMMARY

Please indicate the level at which your organization will participate and return with payment to knemetz@montgomeryil.org or by mail to Village of Montgomery | 200 N. River St., Montgomery, IL 60538.

Festival of Trees

SPACE IS LIMITED TO 25 OUTDOOR
AND 25 INDOOR LOCATIONS.

- River Street Festival of Tree Participant \$100
- Village Hall Festival of Tree Participant - *Free+*

Contact Information

Tree Sponsor: _____

Contact: _____

Phone: _____

Email: _____

Address: _____

City, State, Zip: _____

Website: _____

Additional Notes: _____

Payment & Invoicing

- Please Send Invoice (Net 30)
- Check # _____ Enclosed in the amount of \$ _____
- Credit Card - *Please fill out all information fields below.*

Name on Card: _____ Amount: \$ _____

Card Number: _____

Expiration Date: _____ Security Code: _____

Billing Address: _____

Along with the commitment form and payment, please submit digital logos* for marketing and signage to:

KRISTINA NEMETZ, VILLAGE OF MONTGOMERY
200 N. RIVER ST. | MONTGOMERY, IL 60538
PHONE | 331-212-9010 EMAIL | KNEMETZ@MONTGOMERYIL.ORG

* High-resolution images for printing required. Approved logo formats are eps, pdf, or png.